OFFICE OF THE COMMISSIONER FOR ENTRANCE EXAMINATIONS

THIRUVANANTHAPURAM, KERALA

KEAM 2013

KERALA ENGINEERING, AGRICULTURE MEDICAL ENTRANCE EXAMINATIONS

KERALA ENGINEERING, AGRICULTURE, MEDICAL ENTRANCE EXAMINATIONS

Next

Admission to Professional Degree courses

ENGINEERING

ARCHITECTURE

AYURVEDA

HOMOEO

SIDDHA

AGRICULTURE

VETERINARY

FISHERIES

MBBS/BDS(NEET-UG)

Application to be submitted

Online

Visit

www.cee.kerala.gov.in

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HOW TO APPLY ONLINE

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Before Applying online

- Read the Prospectus carefully
- Should have jpeg format of Candidate's photograph
- Should have a valid email address / Mobile number
- Application Fee either by
  - Purchasing Security Card from Post Office or by
  - Demand Draft from a nationalized/scheduled bank
- Certificates / documents that help to fill the application correctly like,
  - SSLC certificate
  - Income certificate
  - Community certificate, etc.
- Computer having the facilities
  - internet
  - browser like Internet explorer, Firefox, etc.
  - laserjet / deskjet printer

7 Steps for Applying Online

Step 1 : Candidate Registration

Step 2 : Candidate Login

Step 3 : Filling up of Application

Step 4 : Final Submission of Application

Step 5 : Payment of Application fee

Step 6 : Take printout of online Application

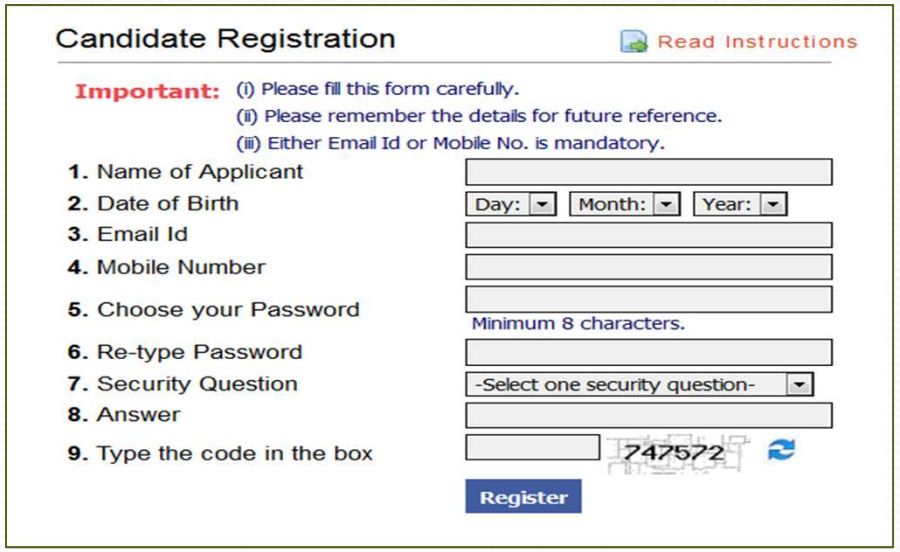
Step 7 : Send the printout and supporting documents to CEE

Step 1 : Candidate Registration

For new applicant click Candidate Registration. Fields required to fill are:

1. Name of applicant (as in 10th certificate)
2. Date of Birth (as in certificate. Proof required)
3. Email ID (should be valid and live one)
4. Mobile phone number
5. Password (Remember for future use)
6. Re-type password
7. Security question (for retrieving password)
8. Answer of security question
9. Captcha code (as seen in the screen)

On successful registration, an ***Application Number*** will be generated.



Important messages and information regarding KEAM will be sent to your mobile by messages

Either Email ID or mobile number is mandatory for applying KEAM.

Make sure the answer of selected security question is memorable. It shall help you to retrieve the password, if you forget.

Note down the Application Number for further login and reference

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How to Register? Watch a Video Preview…

Skip this preview

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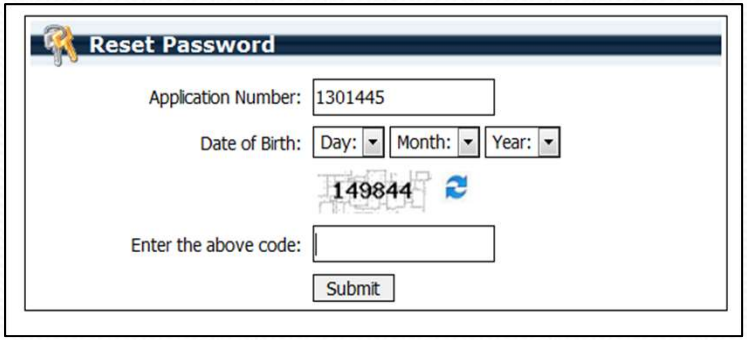
Step 2 : Candidate Login

For registered candidate, click Candidate Login. Fields required are:

- Application Number
- Password
- Captcha code

If application number and password are correct, the Application Page will be opened. If forgot password, click Forgot your password link.
Applicant must provide :

- Application Number
- Date of Birth
- Security question and
- Answer of security question



Password Policy

- a minimum length of 8 characters
- a minimum of 1 alphabet character [a-z or A-Z]
- a minimum of 1 number (0-9).
  The number cannot be the first character of password
- a minimum of one symbol [!@#$%^&*]

If forgot password or Application Number, just after the registration and before doing other steps of online, candidate can do a new registration.

Candidate's Home Page

After completing the Registration process, candidate can login to his/her own home page.

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Step 3 : Filling up of Application

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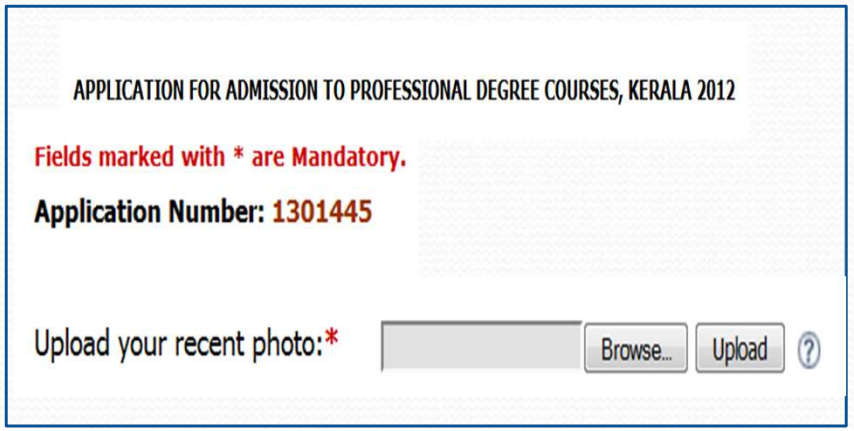
Uploading Photograph

Firstly, upload a recent photograph of candidate. The specification of photograph :

- Size of the photograph should be passport size.
- Photograph must be in colour with a light colour background, white is preferable.
- The face of the candidate should be straight and clear.
- Photo wearing caps and dark glasses will be rejected.
- Scanned image file should be in jpg (jpeg) format only.
- Dimensions of the photograph **150 pixels width and 200 pixels height**.
- Size of the image file should be between **15 kb and 30 kb**.
- Candidate's name and date of birth should be printed at the bottom of the photograph with black letter and white background.



Sample Photograph

- **If the face in the photograph is unclear, your application will be rejected.**
- **If the photograph is unclear, the candidate should re-upload a clear photograph before final submission.**

The uploaded photo and the photo affixed on the printout of application should be identical

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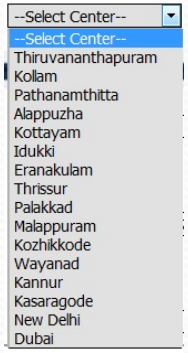
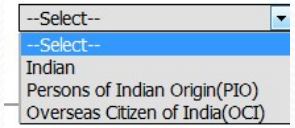
Examination Details

1. Courses Opted for
   (Engineering, Architecture,
   Medical & Allied, MBBS/BDS[NEET-UG])
2. Center of Examination

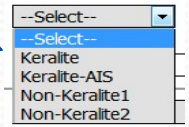


Personal Details

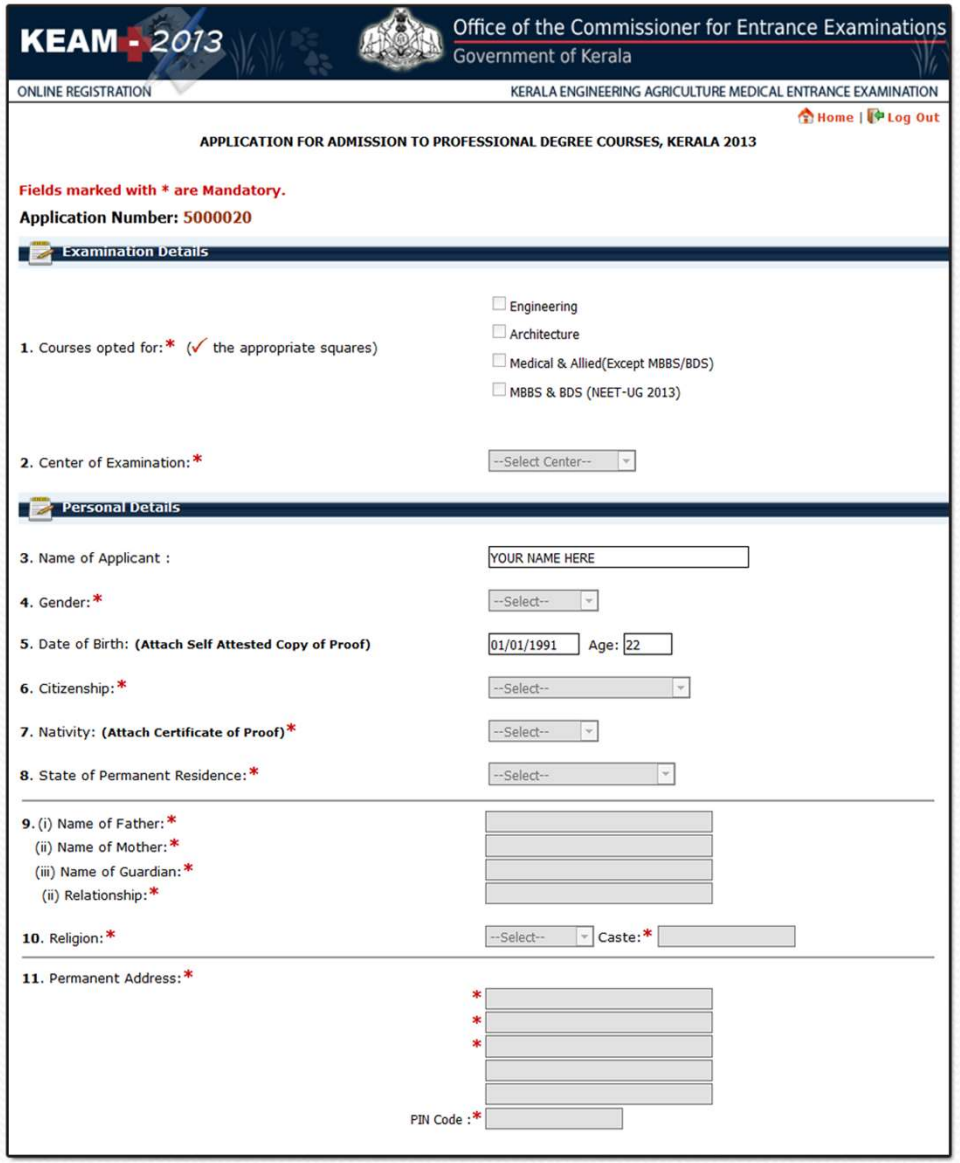
3. Name of Applicant (non-editable)
4. Gender (Male or Female)
5. Date of Birth (non-editable)
6. Citizenship



7. Nativity
8. State of Permanent residence



9. Name of Father
   Name of Mother
   Name of Guardian
   Relationship with Guardian
10. Religion
11. Permanent Address



Name and DOB cannot be edited. They are taken from Registration entries. So care should be taken when typing in Name and DOB during registration

Candidates opted MBBS/BDS Courses should appear for the NEET (UG) examination conducted by CBSE

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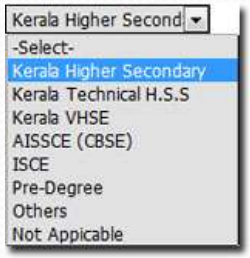
Contact Details

12. Address for Communication

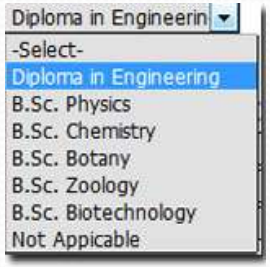
13. Contact Telephone number

Education Details

Qualifying Exam-1



Qualifying Exam-2



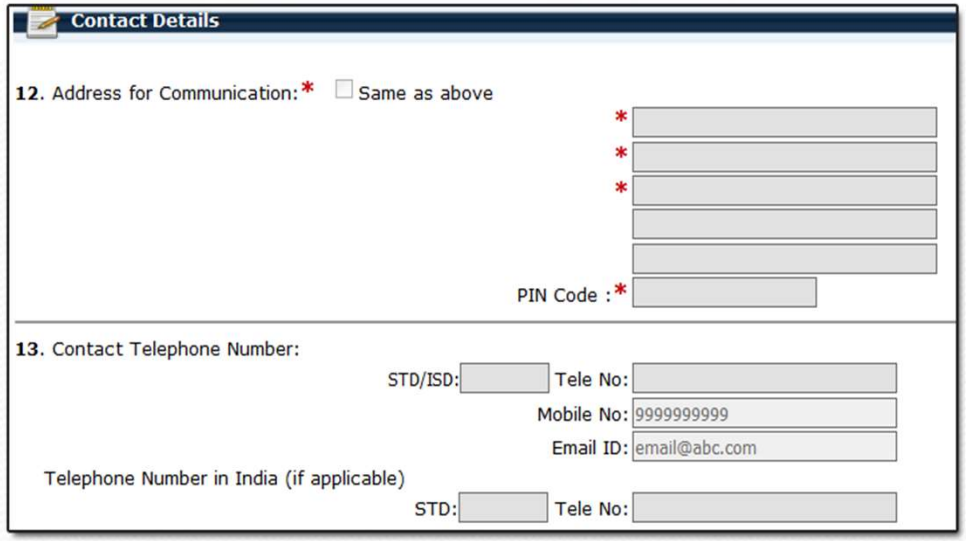
Passed/Appeared/Appearing
Name of Board/University
Register No. & Year
Name of Institution & State

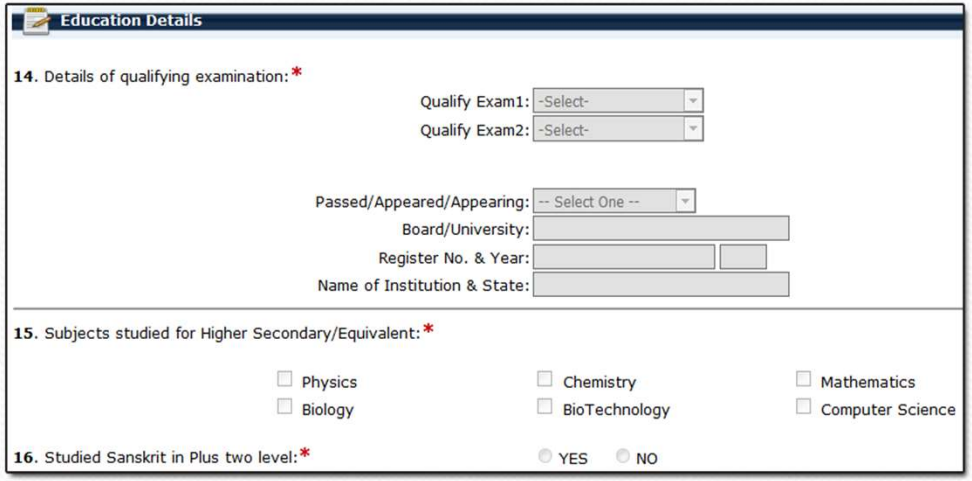
15. Subject Studied for Higher Secondary/Equivalent

Physics Chemistry Mathematics
Biology Bio Technology Computer Science

16. Studied Sanskrit in plus two level

Yes or No





- **B.Sc. Degree holders should have passed the examination.**
- **All Candidates should attach Course Certificate and proof of Subjects of Study**

Use '<u>Save</u>' button frequently to protect entered data

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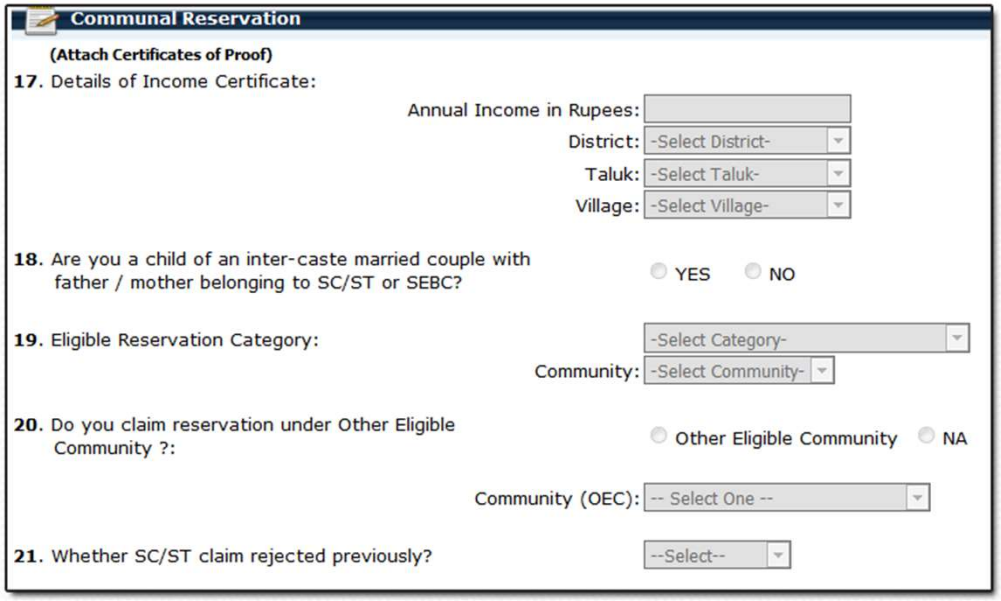
Communal Reservation

17. Details of Income Certificate
    - Annual Income in Rupees
    - District
    - Taluk
    - Village
18. Are you a child of an inter-caste married couple with father/ mother belonging to SC/ST or SEBC?
19. Eligible Reservation Category
    - Choose appropriate Community on the basis of selected category
20. Do you claim reservation under Other Eligible Community?
21. Whether SC/ST claim rejected previously?



Communal Reservation and Special Reservation are available only for Keralite candidates

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Special Reservation

22. Do you claim Special Reservation?

Yes / No

If yes select one or more reservation from the available list

23. Reservation for Person with Disabilities (PD)

Yes/No

Candidate should attach certificates of proof for claiming Communal and Special Reservation

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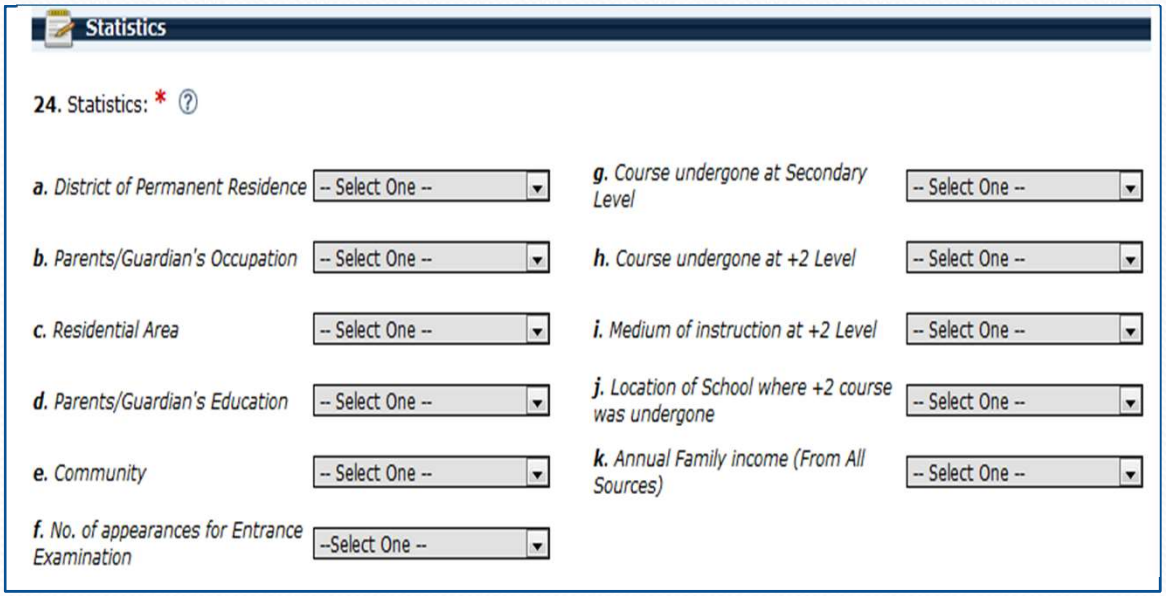
Statistics

24. Statistics

Statistical data pertaining to the candidate.



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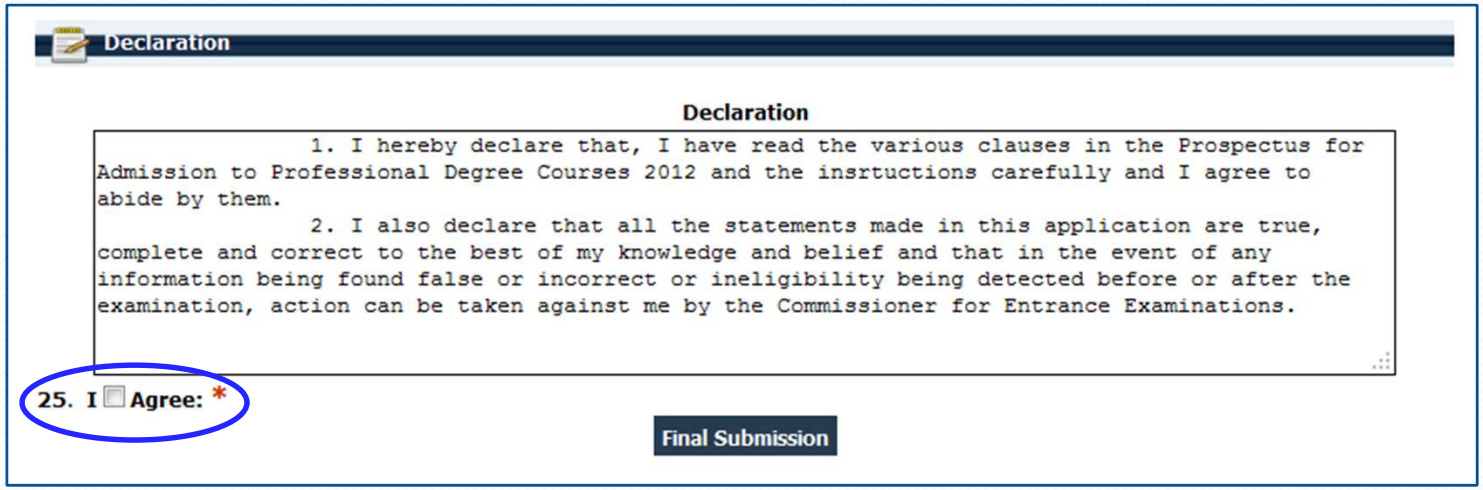
Declaration

24. I Agree

Candidate should read the declaration carefully stated on the screen and agree with statements by clicking on the I Agree box.



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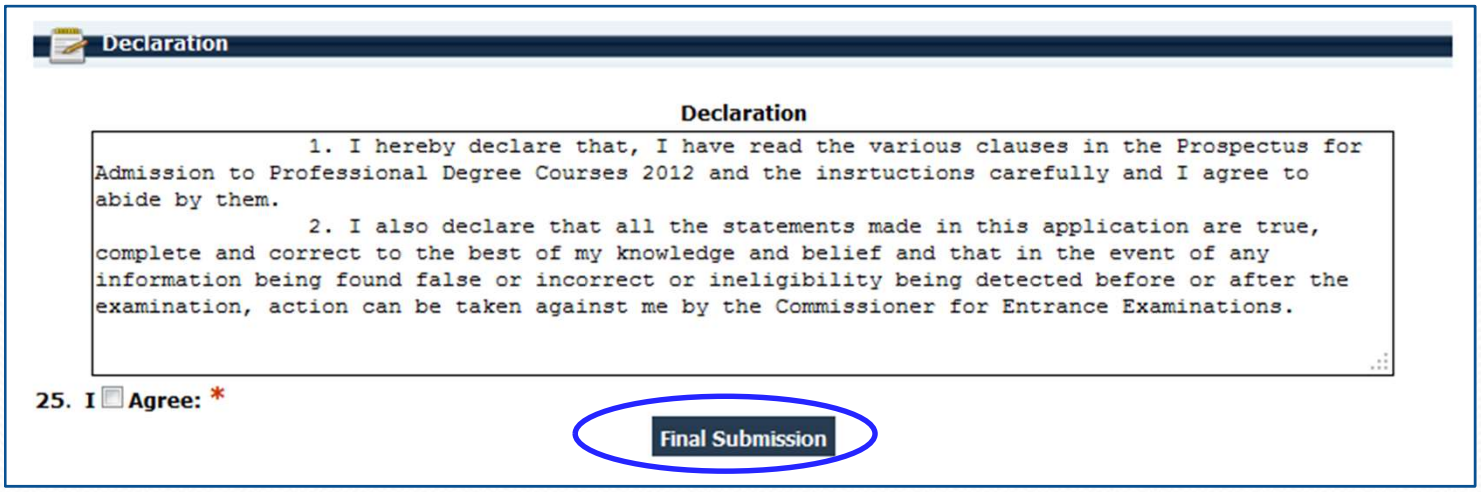
Step 4 : Final Submission of Application



If candidate is sure that all the information provided in the application are true and correct, press Final Submission button to finalize the data for application.

After finalizing, you will be redirected to Payment Section of application fee.

No modification at any level is not possible after pressing Final Submission

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Step 5 : Payment of Application Fee

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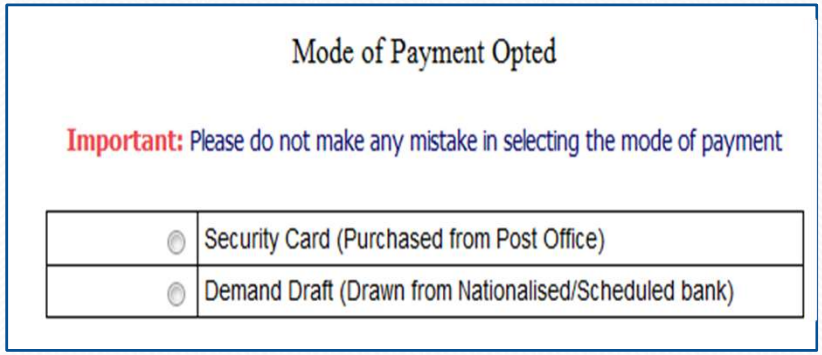
Two types of payment mode

1. **Security Card**

   The fee of application may be remitted by purchasing a Security Card from the selected Post Offices.

2. **Demand Draft**

   The Demand Draft drawn on a Nationalized/Scheduled Bank, in favour of the Commissioner for Entrance Examinations, payable at Thiruvananthapuram will be accepted as Application Fee.



Application Fee

General : Rs. **700/-**
SC/ST : Rs. **350/-**

Candidate opting Centre of Exam outside India should remit an additional amount of Rs. 1**0,000/-** by mode of D.D (irrespective of category)

The application of General Candidate paying the application fee of SC/ST will be rejected

Applicant should pay Application Fee according to their category

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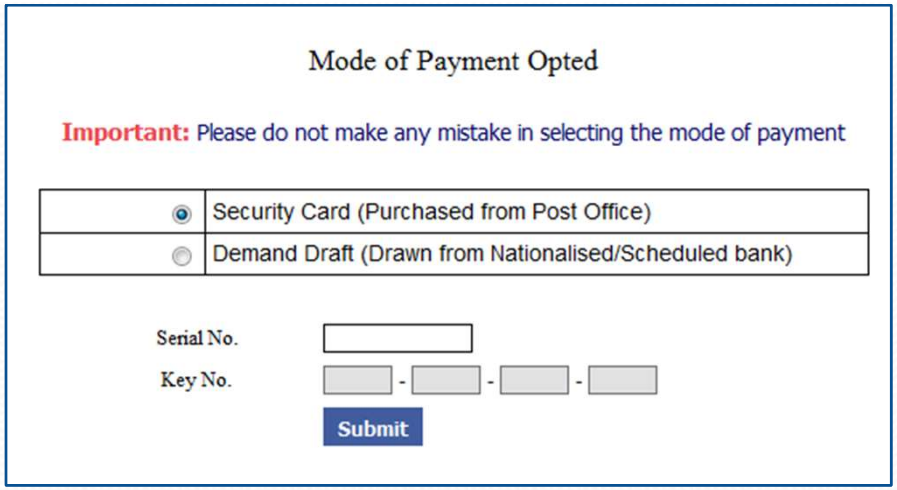
Payment using a Security Card

1. Serial No.

Type the Serial number given on the back of Security card correctly.

2. Key No.

For getting Key Number, scratch gently the silver panel on the back of Security Card by using a coin. Type the 16 character key number as exactly shown on the card. Keep the Key number till the end of allotment process.



Payment by Demand Draft

Give the following information.

1. D.D No.
2. D.D Amount
3. D.D Date
4. D.D. Bank Name
5. D.D. Branch Name

Security Card for General

Security Card for SC/ST

Application without paying sufficient fee will be rejected

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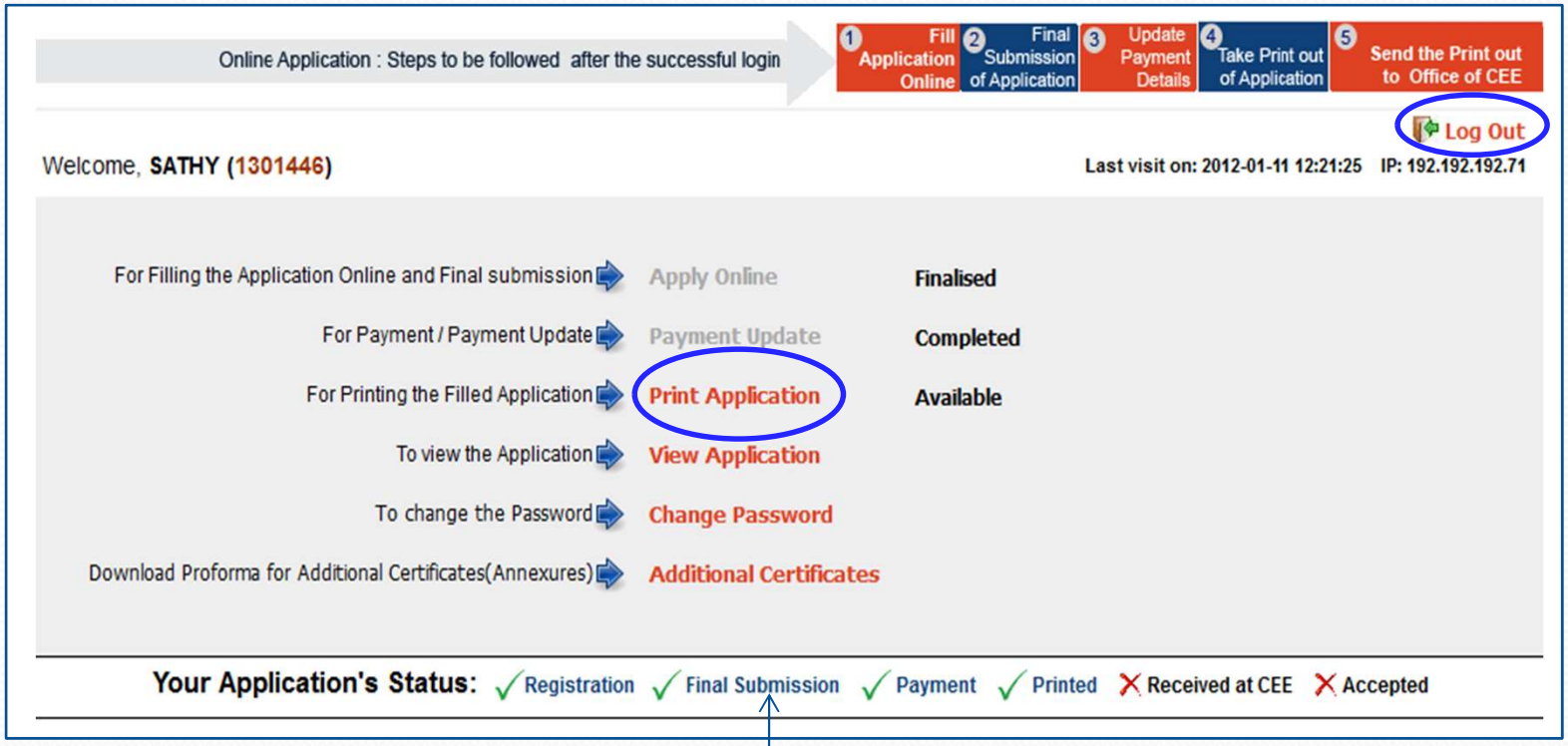
Step 6 : Print all Pages of Application

Candidate should take a printout of his/her application which contains all the information provided during steps 3 to 5.



Take printout of application using the link '**Print Application**'. Any other kind of printout is not accepted.

Logout properly for avoiding misuse by others

Status of application can be verified by entering into the home page of candidate.

Printout must be taken in a good quality A4 size white paper with a quality Laserjet / Deskjet Printer only

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Important!

Procedures to be followed after taking printout of the application

- Affix a passport size (3.5 x 3.5 cm) photograph (this should be the copy of uploaded photo), get it attested by a Gazetted Officer or the Head of the Institution where the candidate has last studied.
- The applicant and the parent should sign in the specified areas on the printout of the Application.
- Get Course Certificate and Nativity Certificate in the prescribed format available in the body of the print out of the application.
- If the candidate claims any reservation, the specified proforma should be duly filled and attested by the concerned authority and attached along with the application.
- Candidate who opted MBBS/BDS course should attach a photo copy of NEET(UG) application completed in all aspect.

Proof/Certificate for all claims should be attached along with the printout of application

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Step 7 : Send the Printout & Documents

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Enclose the printout of application and all supporting documents in an envelope and send so as to reach the Office of the Commissioner for Entrance Examinations on or before 08.02.2013

Address :
The Commissioner for Entrance Examinations
V Floor, Housing Board Buildings, Santhi Nagar
Thiruvananthapuram – 695001, Kerala.

Application can be sent to CEE office either by hand or by post

Applicants under Sports, NCC and Agriculture Demonstrator quota should send original application to CEE office and a copy of it to the concerned Directorates.

Do not fold the envelop containing application. Barcode on face of application should not be tampered

Belated application will be rejected

The procedure of submitting online application will be completed only after receiving the Printout of online submitted application and Supporting Documents by the CEE office before the last date specified.

For more help and support

Call

0471-2332120,2338487

Fax

0471-2337228

Email

ceekinfo@cee.kerala.gov.in

For important Notifications and Government Orders

Visit

www.cee-kerala.org

For Applying Online

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Thank you for visiting this help

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