

#### OFFICE OF THE COMMISSIONER FOR ENTRANCE EXAMINATIONS

THIRUVANANTHAPURAM, KERALA



# KERALA ENGINEERING, AGRICULTURE, MEDICAL ENTRANCE EXAMINATIONS



**Admission to Professional Degree courses** 

**ENGINEERING** 

**ARCHITECTURE** 

**AYURVEDA** 

**HOMOEO** 

**SIDDHA** 

**AGRICULTURE** 

**VETERINARY** 

**FISHERIES** 

MBBS/BDS(NEET-UG)





Application to be submitted



Visit

www.cee.kerala.gov.in





# HOW TO APPLY ONLINE







#### **Before Applying online**

- Read the Prospectus carefully
- Should have jpeg format of Candidate's photograph
- Should have a valid email address / Mobile number
- Application Fee either by
  - Purchasing Security Card from Post Office or by
  - Demand Draft from a nationalized/scheduled bank
- Certificates / documents that help to fill the application correctly like,
  - SSLC certificate
  - Income certificate
  - Community certificate, etc.
- Computer having the facilities
  - internet
  - browser like Internet explorer, Firefox, etc.
  - laserjet / deskjet printer







#### 7 Steps for Applying Online

Step 1 : Candidate Registration

Step 2 : Candidate Login

Step 3: Filling up of Application

Step 4 : Final Submission of Application

Step 5 : Payment of Application fee

Step 6: Take printout of online Application

Step 7: Send the printout and supporting documents to CEE







## Step 1 . Candidate Registration

#### For new applicant click **Candidate Registration**. Fields required to fill are:

- 1. Name of applicant (as in 10th certificate)
- 2. Date of Birth (as in certificate. Proof required)
- 3. Email ID (should be valid and live one)
- 4. Mobile phone number
- **5.** Password (Remember for future use)
- 6. Re-type password
- 7. Security question (for retrieving password)
- 8. Answer of security question
- 9. Captcha code (as seen in the screen)

On successful registration, an Application Number will be generated.

Important messages and information regarding KEAM will be sent to your mobile by messages

Either Email ID or mobile number is mandatory for applying KEAM.

Make sure the answer of selected security question is memorable. It shall help you to retrieve the password, if you forget.



Candidate Registration	Read Instruction	
Important: (i) Please fill this form	m carefully.	
(ii) Please remembe	r the details for future reference.	
(iii) Either Email Id o	r Mobile No. is mandatory.	
1. Name of Applicant		
2. Date of Birth	Day: ▼ Month: ▼ Year: ▼	
3. Email Id		
4. Mobile Number		
5. Choose your Password	Minimum 8 characters.	
6. Re-type Password		
7. Security Question	-Select one security question-	
8. Answer		
9. Type the code in the box	747572 €	







#### How to Register? Watch a Video Preview...





Network Services by E-Governance Network and Data Centre, Govt of Kerala







# Step 2 + Candidate Login

#### For registered candidate, click <u>Candidate Login</u>. Fields required are:

- Application Number
- Password
- Captcha code

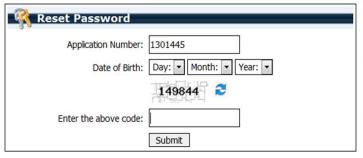
If application number and password are correct, the Application Page will be opened. If forgot password, click <u>Forgot your password</u> link. Applicant must provide:

- Application Number
- Date of Birth
- Security question and
- Answer of security question

#### **Password Policy**

- a minimum length of 8 characters
- a minimum of 1 alphabet character [a-z or A-Z]
- a minimum of 1 number (0-9).
   The number cannot be the first character of password
- a minimum of one symbol [!@#\$%^&\*]





If forgot password or Application Number, just after the registration and before doing other steps of online, candidate can do a new registration.

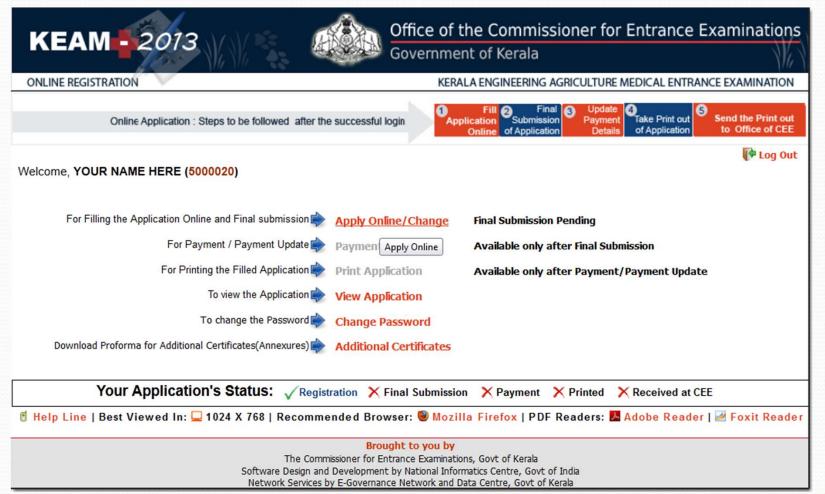






#### **Candidate's Home Page**

After completing the Registration process, candidate can login to his/her own home page.









# Step 3 a Filling up of Application

#### **Uploading Photograph**

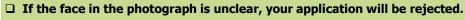
Firstly, upload a recent photograph of candidate. The specification of photograph:

- Size of the photograph should be passport size.
- Photograph must be in colour with a light colour background, white is preferable.
- The face of the candidate should be straight and clear.
- Photo wearing caps and dark glasses will be rejected.
- Scanned image file should be in jpg (jpeg) format only.
- Dimensions of the photograph 150 pixels width and 200 pixels height.
- Size of the image file should be between 15 kb and 30 kb.
- Candidate's name and date of birth should be printed at the bottom of the photograph with black letter and white background.





Sample Photograph



☐ If the photograph is unclear, the candidate should re-upload a clear photograph before final submission.







#### **Examination Details**



Office of the Commissioner for Entrance Examinations

KERALA ENGINEERING AGRICULTURE MEDICAL ENTRANCE EXAMINATION

Government of Kerala

1. Courses Opted for

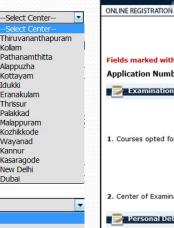
(Engineering, Architecture, Medical & Allied, MBBS/BDS[NEET-UG])

2. Center of Examination -->

#### **Personal Details**

- 3. Name of Applicant (non-editable)
- 4. Gender (Male or Female)
- 5. Date of Birth (non-editable)
- 6. Citizenship ———
- 7. Nativity \square
- 8. State of Permanent residence
- 9. Name of Father Name of Mother Name of Guardian Relationship with Guardian
- 10.Religion
- 11.Permanent Address

Name and DOB cannot be edited. They are taken from Registration entries. So care should be taken when typing in Name and DOB during registration



**KEAM - 2013** 



Pathanamthitta

Alappuzha

Kottavam

Malappuram

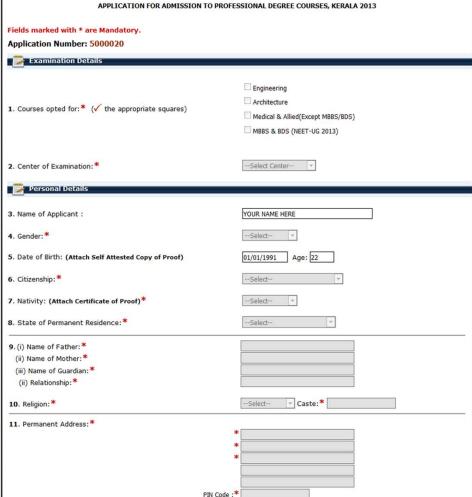
Wavanad

Kasaragode

Persons of Indian Origin(PIO)

Overseas Citizen of India(OCI)













#### **Contact Details**

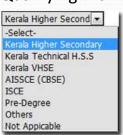
- 12. Address for Communication
- 13. Contact Telephone number

#### **Education Details**

Qualifying Exam-1

Diploma in Engineerin -Select-Diploma in Engineering B.Sc. Physics B.Sc. Chemistry B.Sc. Botany B.Sc. Zoology B.Sc. Biotechnology

Not Appicable



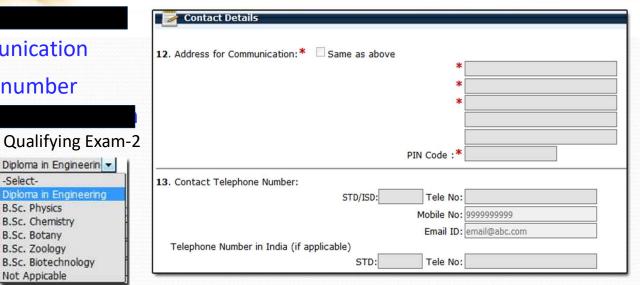
Passed/Appeared/Appearing Name of Board/University Register No. & Year Name of Institution & State

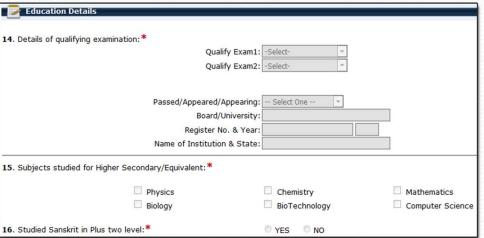
15. Subject Studied for Higher Secondary/Equivalent

> Physics Chemistry **Mathematics** Biology Bio Technology Computer Science

16. Studied Sanskrit in plus two level

Yes or No





- ☐ B.Sc. Degree holders should have passed the examination.
- □ All Candidates should attach Course Certificate and proof of Subjects of Study







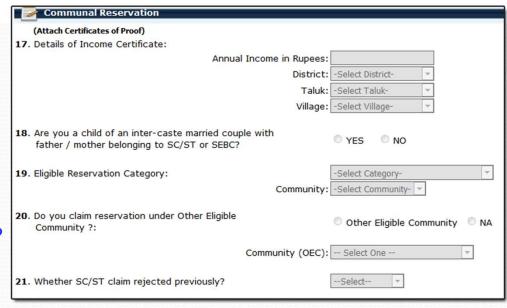


#### **Communal Reservation**

17. Details of Income Certificate

Annual Income in Rupees District Taluk Village

- 18. Are you a child of an inter-caste married couple with father/ mother belonging to SC/ST or SEBC?
- 19. Eligible Reservation Category
  Choose appropriate Community on the basis of selected category
- 20. Do you claim reservation under Other Eligible Community?
- 21. Whether SC/ST claim rejected previously?







Communal Reservation and Special Reservation are available only for Keralite candidates







#### **Special Reservation**

22. Do you claim Special Reservation?

Yes / No

If yes select one or more reservation from the available list

23. Reservation for Person with Disabilities (PD)

Yes/No

Special Reservation		
(Attach Certificates of Proof)		
22. Do you claim Special Reservation?	○ YES ●	® NO ②
Children of Agriculturist(CA)  Degree/Dip. In Ayurveda(DA)  Defence Died/In-Hareness(HR)  Nurse-Alopathy:Govt. Ser.(NQ)  Nurse-Ayurveda:Govt. Ser.(NY)  Nurse-Homoeo:Govt. Ser.(NH)  NCC(CC)	☐ Medical/Agriculture for BH☐ MBBS/BHMS/DHMS for BA☐	bourer(FL) Scouts & Guides(SG)  HMS(OH) Defence Killed(DK)  AMS(OA) Ex-Serviceman(XS)
23. Reservation for "Person with Disabilities" (PD)	: © YES ®	® NO ⑦









#### Statistics

#### 24. Statistics

Statistical data pertaining to the candidate.

Statistics Statistics		
24. Statistics: * ⑦		
a. District of Permanent Residence ☐— Select One — ▼	g. Course undergone at Secondary Level	Select One 🔻
b. Parents/Guardian's Occupation ☐— Select One — ▼	h. Course undergone at +2 Level	Select One
c. Residential Area  Select One  ▼	i. Medium of instruction at +2 Level	Select One
d. Parents/Guardian's Education Select One	<ul><li>j. Location of School where +2 course was undergone</li></ul>	Select One
e. Community Select One	<b>k.</b> Annual Family income (From All Sources)	Select One
f. No. of appearances for Entrance —Select One —   Examination		



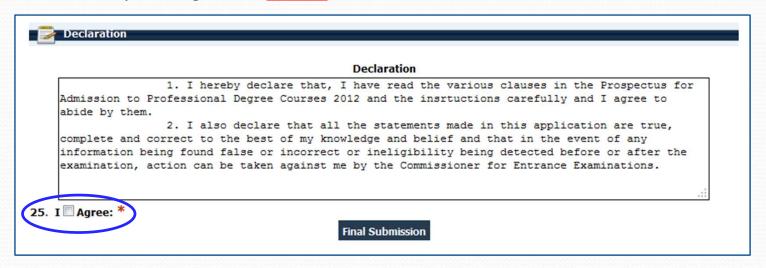




#### **Declaration**

#### 24. I Agree

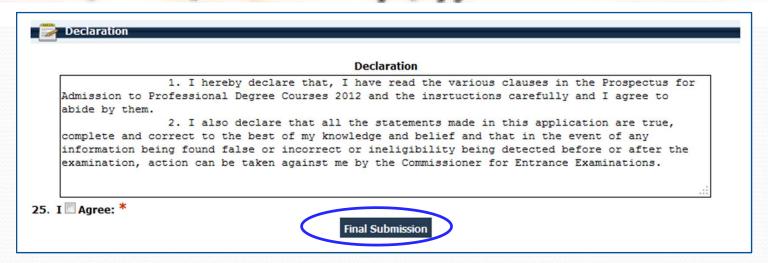
Candidate should read the declaration carefully stated on the screen and agree with statements by clicking on the <a href="#">I Agree</a> box.











If candidate is sure that all the information provided in the application are true and correct, press Final Submission button to finalize the data for application.

After finalizing, you will be redirected to Payment Section of application fee.







# Step 5 a Fegment of Application Fee



#### Two types of payment mode

#### 1. Security Card

The fee of application may be remitted by purchasing a Security Card from the selected Post Offices.

#### 2. Demand Draft

The Demand Draft drawn on a Nationalized/Scheduled Bank, in favour of the Commissioner for Entrance Examinations, payable at Thiruvananthapuram will be accepted as Application Fee.

#### **Application Fee**

General: Rs. **700/**-SC/ST: Rs. **350/**-

Candidate opting Centre of Exam outside India should remit an <u>additional</u> amount of Rs. 10,000/- by mode of D.D (irrespective of category)

### Mode of Payment Opted

**Important:** Please do not make any mistake in selecting the mode of payment

- Security Card (Purchased from Post Office)
  - Demand Draft (Drawn from Nationalised/Scheduled bank)

The application of General Candidate paying the application fee of SC/ST will be rejected









#### **Payment using a Security Card**

#### 1. Serial No.

Type the Serial number given on the back of Security card correctly.

#### 2. Key No.

For getting Key Number, scratch gently the silver panel on the back of Security Card by using a coin. Type the 16 character key number as exactly shown on the card. Keep the Key number till the end of allotment process.

#### **Payment by Demand Draft**

Give the following information.

- 1. D.D No.
- 2. D.D Amount
- 3. D.D Date
- 4. D.D. Bank Name
- 5. D.D. Branch Name



Security Card for General



Security Card for SC/ST





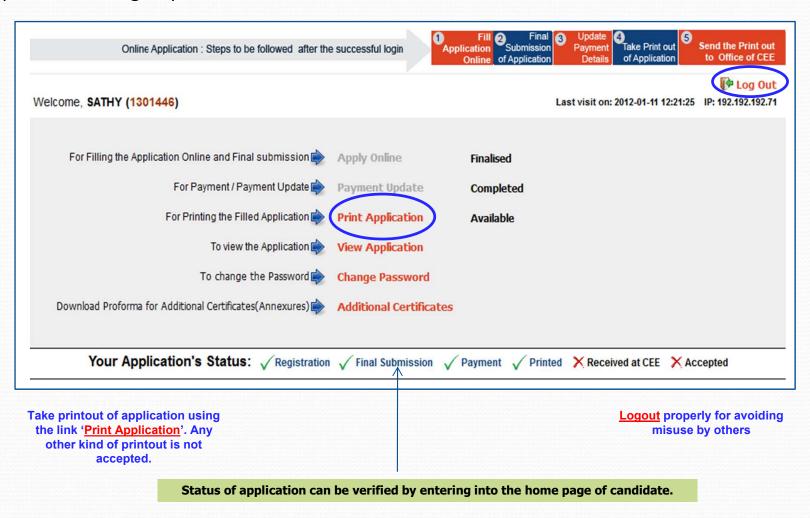




# Step 5 a Fedat all Fages of Application



Candidate should take a printout of his/her application which contains all the information provided during steps 3 to 5.



Printout must be taken in a good quality A4 size white paper with a quality Laserjet / Deskjet Printer only







#### Important!

#### Procedures to be followed after taking printout of the application

- Affix a passport size (3.5 x 3.5 cm) photograph (this should be the copy of uploaded photo), get it attested by a Gazetted Officer or the Head of the Institution where the candidate has last studied.
- The applicant and the parent should sign in the specified areas on the printout of the Application.
- Get Course Certificate and Nativity Certificate in the prescribed format available in the body of the print out of the application.
- If the candidate claims any reservation, the specified proforma should be duly filled and attested by the concerned authority and attached along with the application.
- Candidate who opted MBBS/BDS course should attach a photo copy of NEET(UG) application completed in all aspect.









# Step 7 a Band the Fetatout & Doeuments

Enclose the printout of application and all supporting documents in an envelope and send so as to reach the Office of the Commissioner for Entrance Examinations on or before 08.02.2013

#### Address:

The Commissioner for Entrance Examinations V Floor, Housing Board Buildings, Santhi Nagar Thiruvananthapuram – 695001, Kerala.

Application can be sent to CEE office either by hand or by post

Applicants under Sports, NCC and Agriculture Demonstrator quota should send original application to CEE office and a copy of it to the concerned Directorates.

Do not fold the envelop containing application. Barcode on face of application should not be tampered

Belated application will be rejected

The procedure of submitting online application will be completed only after receiving the Printout of online submitted application and Supporting Documents by the CEE office before the last date specified.





For more help and support

*Call* **0471-2332120,2338487** 

*Fax* **0471-2337228** 

Email ceekinfo@cee.kerala.gov.in

For important Notifications and Government Orders

Visit

www.cee-kerala.org

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Thank you for visiting this help

