



**Government of Kerala**  
**Directorate of Medical Education**  
**Prospectus for Post Graduate Degree in Nursing (M.Sc Nursing)-2017**  
**(G.O. (MS) No. 91 /2017/H&FWD Dated: 15/06/2017)**  
**Prospectus issued for earlier years are not valid**

## 1. INTRODUCTION

- 1.1 Prospectus for Admission to Post Graduate Courses in Nursing [M Sc Nursing] **2017**, which has been approved by the Govt. of Kerala, is published herewith. It contains general information and rules relating to the Entrance Examination for Admission to M Sc Nursing Courses and other connected matters. Candidates are required to go through the Prospectus carefully and acquaint themselves with all the relevant information.
- 1.2 This prospectus sets out the rules and regulations for selection and admission to the M Sc Nursing by the Director of Medical Education within the State of Kerala.
- 1.3 Admissions to the courses are regulated on the basis of merit as assessed in the Entrance Examination conducted by the Commissioner for Entrance Examinations (CEE), Government of Kerala. The candidates under Service Quota should qualify the Entrance Examination and selection will be made based on their ranks in the Entrance Examination.
- 1.4 This prospectus or any part of it is subject to modification/addition/deletion as may be deemed necessary by the Government from time to time.

## 2. COURSES, INSTITUTIONS AND SEATS

- 2.1 The various post graduate nursing courses and the seats available at various Government Nursing Colleges are:

### A. Government Nursing Colleges

			TVM	KTM	KKD	TSR	ALP
1.	Medical Surgical Nursing	29	8	6	6	4	5
2.	Community Health Nursing	27	8	4	6	4	5
3.	Child Health Nursing	27	8	4	6	4	5
4.	Obstetrics & Gynaecology Nursing	23	4	4	6	4	5
5.	Mental Health Nursing	14	0	4	6	4	0
	<b>Total</b>	<b>120</b>	<b>28</b>	<b>22</b>	<b>30</b>	<b>20</b>	<b>20</b>

TVM- Thiruvananthapuram KTM- Kottayam KKD- Kozhikkode TSR- Thrissur ALP- Alappuzha

2.2 **List of names of Self Financing Colleges will be finalized after entering agreement with Government.**

2.3 **Categorization of seats**

2.3.1 Total seats available for various Post graduate Nursing courses in Government Colleges are categorized under State Merit Quota, Physically disabled quota, SEBC Quota, SC/ST Quota and Service Quota. Total seats available in Self-Financing Colleges are categorized under Merit Quota, SEBC Quota, SC/ST Quota.

ALLOTMENT AND ADMISSION TO ALL COLLEGES / COURSES WILL BE SUBJECT TO APPROVAL OF CENTRAL AND STATE REGULATORY BODIES, UNIVERSITIES AND GOVERNMENT.

3. **DURATION OF THE COURSE**

The duration of the course shall be two academic years (24 months) from the date of commencement of the course.

4. **FEES**

4.1 **Fee Structure**

**A. Government Nursing Colleges:**

Annual Tuition Fee	Rs. 28,000/- per annum
Miscellaneous Fee	Rs. 1,500/-
University Fee	Rs. 1,200/-
Van Fee	Rs. 1,000/-
Caution Deposit ( Refundable )	Rs. 4,000/- ( for recovery towards loss or breakage of lab equipment, books etc.,)

**B. Fee Structure- Self Financing Nursing Colleges (Govt. Merit Seats)**

Fees	Government Merit Seats / Management Seats	
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
Tuition Fee	1,00,000	1,00,000
Special Fee	50,000	50,000
Grand Total (Tuition Fee + Special Fee)	1,50,000	1,50,000

4.2 The Fees of students who get admission in Govt. Colleges/ Self Financing Colleges are to be remitted in the respective Institution.

4.3 If a candidate moves over from one specialty to another specialty of his/her option from the same rank list in the same college, all the fees remitted shall be adjusted with the concurrence of Director of Medical Education/Commissioner for Entrance Examinations, Kerala for the new course.

4.4 If the candidate moves from one self financing college to another college either by re-allotment or to join a course of his/her higher option the entire fee have to be refunded (except admission charge of Rs.1000) along with the original certificates.

#### 4.5 **Claims for fee concession**

4.5.1 **Claim for fee concession to SC/ST and OEC Candidates:** Candidates belonging to Scheduled Caste/Scheduled Tribe communities allotted against merit seats or against the seats reserved for them are exempted from payment of fees. Candidates belonging to Other Eligible Communities (OEC) admitted against merit seats or against Government seats through SEBC reservation are also exempted from payment of fees.[G.O (P) No. 50/2009/SCSTDD dated 02/07/2009.]They should upload Non-Creamy layer certificate obtained from the Village officer concerned in the prescribed format along with the online application as per GO(P) No.1/2015/BCDD dated 1/01/2015. The List of OEC Communities is given in **Annexure X**.

4.5.2 **Claim for fee concession to candidates belonging to communities in Annexure XI:** Candidates belonging to the communities listed in **Annexure -XI**, whose family income is up to Rs.6 lakhs are eligible for educational concession as per GO(Rt) No.2319/15/H&FWD dated 21/07/2015. They should upload community and income certificates (financial year 2016-17) from the village officer in the prescribed format.

**Note: *Income from salary:*** In the case of candidates whose parents are employed, the Basic Pay and Dearness Allowance of the employee(s) are to be taken into account for the purpose of calculating total annual family income. Inclusion of Interim relief in the annual income will be as per the orders of Revenue Department. HRA, Special pay, Deputation pay, TA, PTA, honorarium etc. need not be counted for calculating the annual family income.

4.6 The SC/ST Development Department will take steps to reimburse the fees to the students admitted under SC/ST quota for M.Sc Nursing course. Eligible candidates should apply for fee concession through the Head of the Institution after closing of admission.

### 5. **Distribution of Seats**

5.1 Types of reservation: Out of the total seats available for the various courses in Government College of Nursing seats /seats in Self Financing Colleges will be reserved for different categories as shown below:

		Percentage	No. of seats in Govt. Nursing Colleges
(a)	State Merit (SM)	68%	81
(b)	Persons with disabilities (PD)	3%	4
(c)(i)	Scheduled Castes (SC)	8%	10
(ii)	Scheduled Tribes (ST)	2%	2
(iii)	Socially and Educationally Backward Communities (SEBC)	9%	11
(d)	Service Quota (SQ)	10%	12
	<b>Total</b>		<b>120</b>

Specialty wise seat reservation in Government and Self financing Nursing Colleges will be published later.

5.1.1 Out of the 12 seats reserved for SC/ST candidates 2 seats shall be earmarked for the ST candidates. The seats un-availed by the ST candidates will go to the SC candidates and vice versa. The seats un-availed by both the SC and ST candidates will go to OEC categories. **OEC candidates should furnish Non-Creamy layer certificate obtained from the Village officer concerned for the claim of Un-availed seats of SC and ST candidates.** The seats that still remain unavailed of, if any will go to the State Merit Quota. Distribution of seats among SEBC Communities will be notified separately.

5.1.2 Two seats under service quota will be kept apart for faculty of Government Colleges of Nursing under DME. Any seats falling vacant will be allotted to nursing staff under DME. Out of the remaining 10 seats, 5 seats are kept apart for teachers of Govt. Schools of Nursing/Nursing staff under DHS and 5 seats for Staff Nurses working under DME. If there are no candidates eligible for selection under service quota, the vacant seat shall be added to the State Merit.

5.1.3 Service quota candidates have to serve the Government for a period of 5 years after completion of the course for which an undertaking shall be executed in the prescribed format (Annexure III).

5.1.4 In Self Financing Nursing Colleges the distribution of seats will be as follows.

- a) State Merit (SM) - 81 %
- b) Socially and Educationally Backward Classes(SEBC) - 9 %
- c) Scheduled Caste (SC) - 8%
- d) Scheduled Tribe (ST) - 2 %

## 6. CLAIM FOR RESERVATION AND CERTIFICATES TO BE PRODUCED

- i. Claims for reservation under SC/ST, SEBC, PD and under Service Quota must be made by the candidate at the time of submission of online application and supporting documents are to be uploaded. The claim has to be specified in the online application form. Such claims once made in the application form cannot be altered by the candidate under any circumstances.
- ii. Only candidates of 'Keralite' origin is eligible for claiming reservation under SC/ST/SEBC/PD. Claims made after the submission of application will not be entertained even if supporting evidences are produced.

### 6.1 Claim for Reservation under Scheduled Caste/Scheduled Tribe Quota:

Candidates claiming reservation under Scheduled Caste/Scheduled Tribes quota shall obtain the caste/community certificate from Tahsildar concerned, in the prescribed format.

- 6.1.1 Children of inter-caste marriage couple who claim reservation under SC/ST quota shall upload necessary certificates to this effect from the Tahsildar in the prescribed format (Annexure. VI) available along with the online application. SC/ST caste status of children of parents contracted Inter-Caste marriage will be subject to the orders/clarification issued in GO (MS) No.11/05/SCSTDD dated 22.03.2005, GO (MS) No.25/2005/SCSTDD dated 20.06.2005 and the judgment dated 10.08.2005 of the Full Bench of the Hon'ble High Court of Kerala in WP 2483/2005 and connected cases.
- 6.1.2 The Christian converts who have subsequently embraced Hinduism shall upload Caste/Community certificate in the prescribed format. The following certificate shall also be got recorded by the Tahsildar, below the certificate, "The certificate is issued after observing the guidelines issued in Government Circular No.18421/E2/SC/ST/DD, dated 15.12.1987".
- 6.1.3 The applications for the reserved seats under Scheduled Caste/Scheduled Tribes Quota which do not contain SC/ST certificate (Community Certificate) from the Tahsildar in the prescribed format will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates vide G.O. (MS)No.31/90/SC/ST/DD dated, 25.05.1990. The Community Certificate shall clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Tribes.  
The Community Certificate obtained earlier for other purposes shall not be accepted. The candidates who are re-converted to Hinduism from Christianity of scheduled caste origin shall upload community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.
- 6.1.4 The claim for reservation under Scheduled Caste/Scheduled Tribes Quota shall also be subject to verification and clearance by the Screening Committee constituted for the

purpose by Government vide G.O. (P) No. 19/2002/SCSTDD dated 20.04.2002 and as authorized by section 6 of the Kerala (Scheduled Castes and Scheduled Tribes) Regulation of issue of Community Certificate Act-1996 (Act 11 of 1996).

6.1.5 The SC/ ST claims in respect of those who have migrated from one State to another will be subject to the provisions of GO (MS) 10/86/SC/ST/DD, dated, 12.02.1986. Only the children of those who had migrated to this state before the promulgation of the constitution (Scheduled Tribes) order 1950, and ordinarily reside in this state can claim SC/ST benefits from the State of Kerala. They must be able to prove this if required.

6.1.6 **WARNING**

Those who produce false SC/ ST Certificate for claiming reservation under SC/ ST quota shall be liable for the penalties stipulated in section 15 of the Act referred to in Clause (c). Candidates and their guardians who make such applications are warned that in addition to prosecution they will have to suffer the following consequences, in case the SC/ ST Certificate produced is found to be false and the candidate does not belong to any SC/ ST Communities, under section 16 of the Act: "16 Benefits secured on the basis of false Community Certificates to be withdrawn".

- i. Whoever not being a person belonging to any of the Scheduled Tribes secured admission in any educational institutions against a seat reserved for such castes or tribes or secures any appointment in the Government, Government undertakings, Local Authority or in any other Company or Corporation owned or controlled by the Government or in any aided institution against a post reserved for such castes or Tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false Community Certificate shall, on cancellation of the false community certificate, be removed by cancelling the irregular admission in the concerned educational institution, or as the case may be removed from the said service forthwith and any benefit enjoyed by him/her as aforesaid shall be withdrawn forthwith.
- ii. Any amount paid to such person by Government or any other agency by way of Scholarship, grant, allowance stipend or any other financial benefit shall be recovered as if it is an arrear of public revenue due as land.
- iii. Any degree, diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false Community Certificate shall also stand cancelled on cancellation of the Community Certificate obtained by him/her.

6.1.7 **Claim for reservation under socially and educationally backward classes (SEBC)**

Out of the total seats under State Quota, 9% seats shall be reserved for candidates belonging to Socially and Educationally Backward Classes. The percentage breakup of seats as per the SEBC reservation is as follows.

(1). Ezhava (EZ)	- 3 %
(2). Muslim (MU)	- 2 %
(3). Other Backward Hindu (BH)	- 1 %
(4). Latin Catholic (LC)	- 1 %
(5). Other Backward Christian (BX)	- 1 %
(6). Kudumbi (KU)	- 1 %

- i. The List of SEBC Communities – see **Annexure VII**
- ii. Reservation to the Socially and Educationally Backward Classes will be in accordance with the provisions in G.O. (P) 208/66/Edn. Dated 02.05.1966, G.O(MS) No95/08/SCSTDD dt 6/10/2008, G.O. (Rt) No.3742/09/H&FWD dated 24.12.2009 and G.O(P) No.1/2015/BCDD dt 1/1/2015 and as amended from time to time.
- iii. Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P)208/66/Edn. Dated 02.05.1966 and G.O(P) No.1/2015/BCDD dt 1/1/2015 should upload a certificate to the extent that the candidates belongs to the community which is designated as a Socially and Educationally Backward Class and does not belong to the category of Creamy layer. Only the claims of the candidates of those communities that are included in the SEBC list as Annexure VII will be considered. Claims by candidates belonging to other communities, which are not included in the list, will be rejected even if certificates from the Village Officer have been obtained and uploaded along with the online application form.
- iv. Candidates claiming reservation under SEBC Quota should invariably produce Non-Creamy layer Certificate from the Village Officer concerned. The above certificate should be obtained in the prescribed format available along with the online application form.**
- v. The candidature/allotment/admission of the candidates who upload fake Non-Creamy layer certificate is liable to be cancelled. Such candidates are also liable to be debarred from appearing for the allotment/admission process for a period extending up to two years.
- vi. Reservation under SEBC for children of inter-caste married couples: Children of Inter caste married couple with either the father or mother or both belonging to a community included in SEBC list, are eligible for reservation under SEBC. Such candidates should furnish a Non-Creamy layer certificate specifying the community of the candidate from the Village Officer in the proforma available along with the online application. Candidates with father and mother belonging to different communities, both of which are included in the SEBC list, can avail communal reservation under any one of the communities of their parents, to be mentioned by the candidate in the relevant column of the online application. (For example a candidate born out of inter-caste marriage between an Ezhava and a Muslim can claim the reservation benefit applicable either to Ezhava or Muslim only and

not against both). **The claim made in the online Application will be final and cannot be changed subsequently.**

- vii. Candidates who are children of Inter-Caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per para 2 (ii) of GO (Ms) No.25/2005/SCSTDD dated 20.6.2005, and if eligible for reservation under SEBC, will be granted the same, based on the Non-Creamy layer certificate and the inter-caste marriage certificate in Annexure VI of the prospectus issued by Tahsildar and to be uploaded along with the online application.
- viii. The reservation benefits under SEBC are given to the castes and communities listed in Annexure VII. Any candidate whose community is not included in any of the categories belonging to SEBC list will not be considered for reservation benefits. He/She will not be eligible for relaxation of qualifying marks also.
- ix. Candidates claiming reservation under SEBC Quota shall upload the certificates in proof of the same along with the online application. Late submissions will not be accepted.
- x. The seats un-availed by the SEBC category candidates will be transferred to State Merit.

## **6.2 Reservation of Persons with Disabilities (PD):**

- 6.2.1 Three percent of the seats available to the state allotment from the state rank lists are reserved for candidates with disabilities for all courses in Government/ Self Financing Colleges as stipulated in Section 39, Chapter VI of the Persons with Disabilities Act 1995. As per Clause 2(t), Chapter I of the Act, 'Person with Disability' means a person suffering from not less than 40% of any disability as certified by a medical authority. Generally candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. Candidates seeking admission, will have to satisfy the eligibility criteria prescribed by the concerned regulatory bodies for 'Person with Disabilities'.
- 6.2.2 Candidates under this category will have to upload an attested copy of the certificate of Disability from the District Medical Board certifying the degree of percentage of disability, issued not earlier than 12 months prior to the last date of submission of online application.
- 6.2.3 A State Level Committee constituted by the Government under the Chairmanship of Director of Medical Education consisting of medical experts in General Medicine, ENT, Neurology, Ophthalmology, Psychiatry, and Physical and Rehabilitation Medicine will examine and assess the disability of the candidates who are provisionally included under this category. The State Level Committee will have powers to review the certificates issued by the District Medical Boards.
- 6.2.4 There will be special invitee representing Nursing to this committee in addition to Medical experts who will subsequently determine the suitability of a candidate for a particular course.
- 6.2.5 Only those candidates who are having a minimum 40% of any disability and are found to be physically suitable by the committee for the course opted by the candidates will be chosen for a course as only the physically fit can undergo the rigors of the professional



course. The recommendation of this state level committee will be binding on the candidates. The selection of candidates under this category will be based on the merit and physical suitability, and not on the basis of degree of disability.

6.2.6 The seats un-availed by the PD category will be transferred to State Merit.

**6.3 Claim for reservation under Service Quota: (Total-12 Seats)**

Service Quota includes Teachers of Government College of Nursing, Government Schools of Nursing coming under the Director of Health Service (DHS) and Nursing Staff including Staff Nurse, Head Nurse, Nursing Superintendents, Nursing Officers and State level Nursing Officers (NSQ) coming under DME/DHS. **Eligibility criteria for admission laid down in clause 7 are applicable for service candidates also.**

6.3.1 Teachers of Government College of Nursing Quota (TCNQ): TWO seats are reserved for Teachers of Government College of Nursing working under Directorate of Medical Education (DME).

6.3.2 **Teachers of Government Schools of Nursing Quota (TSNQ): FIVE** seats are reserved for Teachers (Principal/Vice Principal/Tutors) of Government Schools of Nursing, working under the Director of Health Services (DHS) who have undergone regular B.Sc Nursing/Post Basic B.Sc Nursing course are eligible to apply for seats as provided under Clause 5. They shall be teachers in the Health Services Department and they should have put in a minimum of one year service as teacher on the date of notification of inviting application. Any seats falling vacant will be allotted to nursing staff working under DHS.

6.3.3 **Nursing Staff Quota (NSQ): FIVE** seats are reserved under this category. Nurses working in DME Service are eligible to apply under this Quota for the seats reserved for them as per clause 5. They shall be regular Nurses working under the Directorate of Medical Education (DME) and they shall have put in a minimum of one year service as on the date of notification of inviting application.

6.3.4 **Application and Selection of candidates under Service Quota:** Service candidates shall have to appear for the Entrance Examination to be conducted by the Commissioner for Entrance Examinations, Kerala. They have to qualify by securing 40% marks in the entrance examination. The Service candidates should apply online to the Commissioner for Entrance Examinations. They should forward through proper channel, the printout of the application along with all required documents to the Controlling Officer concerned (DME/DHS). The Controlling Officer will verify the applications received from service candidates and prepare a list of service candidates. Director of Health Service shall forward the applications and the list to the Director of Medical Education within seven days from the last date of submission of application. The list of service candidates along with objections if any shall be considered by the Post Graduate Selection Committee (PGSC). The selection committee shall consist of DME, DHS, JDME (M), JDNE (convenor) and Principal (Nursing College TVPM) as members. The finalized list of Service

Candidates will be forwarded to Commissioner for Entrance Examinations by the Director of Medical Education. The commissioner for Entrance examinations will publish a list of qualified Service candidates based on their ranks in the Entrance Examination. **Selection will be made according to their merit in Entrance Examination.** Candidates applying to these seats shall produce **Service Certificate** indicating the date of commencement of service in the Directorate concerned from the Director of Medical Education/Director of Health Services.

- 6.3.5 Teachers of Government Schools of Nursing (DHS) and Nursing staff are also eligible to apply under General Merit for selection as per their rank in the Entrance Examination.
- 6.3.6 Teachers of Government Schools of Nursing and Nursing staff (DME) who have undergone M.Sc. Nursing Course or were selected for M.Sc. Nursing Course in any speciality under service quota once, shall not be eligible for selection to another speciality under service quota a second time. **The applicant shall submit a declaration to this effect (Annexure V).**
- 6.3.7 In the absence of candidates in Teachers of Government College of Nursing Quota (TCNQ) seats will be allotted to Nursing Staff Quota under DME (NSQ-DME) and viceversa. If candidates are not available in both the categories the seats will be allotted to Teachers of Government Schools of Nursing Quota (TSNQ). If seats remain still unavailed, these seats will be allotted to NSQ-DHS. Out of the five seats allotted to TSNQ, in the absence of candidates, seats will be given to NSQ-DHS and viceversa. If candidates are not available in both the categories, the seats will be allotted to TCNQ. If seats still unavailed these seats will be allotted to NSQ-DME. If seats remain vacant after all the conversions, seats will be allotted to State Merit.

## **7 ELIGIBILITY FOR ADMISSION**

7.1 **Nativity:** Applicants should have satisfied any of the following conditions:

- i. Indian Citizen of Kerala Origin.
- ii. Candidates, who are sons/daughters of Non-Keralite parents and have obtained B.Sc Nursing Degree from any of the Nursing Colleges in Kerala State. But they will not be eligible for Communal/PD reservation benefits.
- iii. Candidates who are not of Kerala origin but have been a resident of Kerala for a period of not less than 5 years. But they will not be eligible for communal/PD reservation benefits.

### **7.1.1 Certificates to prove Nativity.**

a) For Keralites :

Nativity Certificate as per Clause 7.1(i), should be obtained in the prescribed format available along with the online application, from the Village Officer to show that he/she or his/her father/mother was born in Kerala.

Or

Relevant page of the Secondary School Leaving Certificate /Birth Certificate/ Indian Passport showing the candidate's or either of the parent's place of birth in Kerala. In case certificate of parent is uploaded, corroborative certificate to establish the relationship between the parent and the candidate should also be uploaded.

b) For Non-Keralites :

Candidates, who are sons/daughters of Non-Keralite parents and have obtained B.Sc Nursing degree from any of the Nursing Colleges in Kerala State, a certificate stipulating the above condition from the Principal where he/she studied.

Or

Certificate from the Village Officer to show that the applicant has been a resident of Kerala State for a period of at least 5 years within a continuous period of 13 years.

*Note: - Candidates coming under section 'b' will not be eligible for communal/PD reservation benefits.*

## 7.2 Academic eligibility

7.2.1 (a) Candidate should have passed the **Bachelor Degree in Nursing** of Kerala, Calicut, Mahatma Gandhi, Cochin, Kannur University and KUHS **or regular course** of other universities recognized by KUHS. Only candidates who passed a regular degree program will be eligible for admission.

Or

Candidates who have passed the Post Basic B.Sc. Nursing of Kerala, Calicut, Mahatma Gandhi or Kannur University and KUHS **or regular course** of other universities recognized by KUHS, after acquiring General Nursing and Midwifery Course with +2 Science Subject. Only candidates who passed a regular degree program will be eligible for admission. (Distance/Correspondence Degree course is not eligible for MSc Nursing admission)

**(b) Candidates who have passed B.Sc. Degree in Nursing/Post Basic B.Sc. Nursing (Regular Course) from universities outside Kerala and any of the Deemed Universities should produce the equivalency certificate from any of the Universities in Kerala, at the time of counseling.**

7.2.2 **Applicant shall have completed one year of experience on the date of notification of inviting application** in any hospital with average bed strength of one hundred inpatients or in a recognized School of Nursing or in a Community Health centre or internship/ Compulsory Nursing service **after registration with the Nursing Council.**

*i. The experience of one year acquired by the candidates with registration from Nursing Councils outside Kerala, after successful completion of B Sc Nursing course will only be counted for experience. The one year experience must be acquired from the state in which the registration was obtained.*

- ii.* The period undergone by a candidate for completing the Post Basic B.Sc Nursing Course will not be reckoned for experience. Minimum one year of work experience prior or after Post Basic B.Sc Nursing is essential.
  - iii.* Candidates have to upload the Certificate to prove their experience along with the online application.
- 7.3 **Age:** The upper age limit for General Merit candidates shall be 46 years and for Service candidates 49 years as on the date of notification of inviting application.

**The admission will be cancelled, if the candidate has produced any fake certificate**

- 7.4 **Eligibility Test:** All candidates including Service candidates shall have to appear for the Entrance Examination to be conducted by the Commissioner for Entrance Examinations, Kerala. The Commissioner for Entrance Examinations, Kerala will publish the rank list with all candidates who appeared in the Entrance Examination based on their marks in the Entrance Examination. There will be separate list for service candidates of DME/DHS who have qualified the entrance Examination.
- 7.4.1 **Selection and Admission:** Selection and Admission will be based on the rank secured in the entrance examination as per clause 7.4. Selection of Service candidates will be as per clause 6.3.4 & 6.3.7.
- 7.5 **Eligibility for Service Candidates**
- 7.5.1 The eligibility conditions as stipulated under clauses 7.1 and 7.2 are also applicable to candidates applying under Service quota. Such candidates also have to ensure that they should satisfy the eligibility conditions laid down under clause 6.3 in order to be considered under service quota.

## **8 Procedure for applying online:**

- 8.1. All candidates (including Service Quota) seeking admission to the course should apply online through the website **[www.cee.kerala.gov.in](http://www.cee.kerala.gov.in)** of the Commissioner for Entrance Examinations.

### **8.2. Five steps for applying online:**

There are 5 steps for the online submission of application and all the steps are mandatory. Candidates should complete all steps and the **candidates are advised to keep a softcopy or printout of the application for future reference**. For the online submission of application, candidate has to visit the website **[www.cee.kerala.gov.in](http://www.cee.kerala.gov.in)** where he/she can find the link "PG Nursing 2017 - Online Application".

#### **8.2.1. Step 1: Registration**

This is a onetime online process during which the candidates will get a system generated 'Application Number'. The candidates should give necessary basic data and create a strong password during the registration process.

Candidates are advised to create a strong, unique password. The requirements of a strong password are:

- a minimum length of 8 characters
- a minimum of one alphabet character [a-z or A-Z]
- a minimum of one number (0-9)
- a minimum of one symbol [! @ # \$ % ^ & \* ]

Don't use a shared password or disclose the password to others. Be informed that the application number and password will be required till the end of the admission process for accessing all the online facilities related to PG Nursing 2017.

### 8.2.2. Step 2: Fill Application

All the basic information required for processing your application are to be filled in at this stage. Before filling the details, please read the Prospectus carefully.

During the filling up of application, frequently click '**save**' button available in the home page to protect your data.

The data provided here will be used for processing the application. Any mistake in filling this page or providing false/incomplete/wrong information will affect the candidate's eligibility for admission or claim for reservation under any category. It is obligatory that the candidate fill all the mandatory fields in the application.

**Candidates should take utmost care while filling the Online Application. Applicant should ensure that the data provided are correct before proceeding to next step.**

#### **Final Submission of Application**

If the candidate is sure that the information provided in step 2 are correct, click the link 'Final Submission'.

**Note: - No modification will be possible after the Final submission.**

### 8.2.3 Step 3: Pay Application Fee

Application fee for General candidates is **Rs.1000/-**(Rupees One Thousand only) and in the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O (Ms) No.25/05/SCSTDD dated 20.06.2005 is **Rs. 500/-** (Rupees Five Hundred only). Service candidate seeking admission in General Quota also, should pay **extra amount of Rs.1000/-**(Rupees One Thousand only). Applications can be submitted in online mode only, and all the supporting documents are to be uploaded only.

Two payment methods are available for remitting the application fee.

- Online Payment
- e-Challan

## Online Payment:

The Application fee can be paid through the online payment gateway. Those having an Internet banking account, Credit card or Debit card can make use of this feature. Candidates availing this facility should read and follow each of the instructions given in the website carefully in order to ensure that the payment is successful. On successful payment, the candidate will be guided back to the home page wherein he/she will find the 'Payment' tab at the top turned green and can proceed to uploading of photograph, signature and supporting documents. If the payment transaction was unsuccessful, a message to that effect will be displayed on the screen and the candidate would be guided back to the homepage. On the other hand, if the candidate fails to receive the final confirmation (success or failure) message and is uncertain about the outcome of the transaction, due to communication failure or otherwise, he/she can re-login to the home page and inspect the 'Pay Application Fee' tab at the top to see if it's green or not. If it has not turned green, the payment has not succeeded and the candidate may try for online payment afresh or resort to the e-Challan payment mode. If the candidate's account is debited for an unsuccessful transaction, the amount will be reverted to his/her account within five working days.

## e-Challan Payment (Post Office):

If the mode of payment selected is e-Challan, the applicant needs to take printout of e-Challan by clicking the link '[Print e-Challan](#)'. Payment can be made in cash at any of the Head and Sub **Post Offices** in Kerala. The e-Challan should be handed over to post office counter along with the required cash.

The post office's official will make necessary entries both in their online portal and e-Challan form. The counter foil of the e-Challan must be collected back from the post office official. It must be ensured that the official has recorded the Transaction ID pertaining to the payment on the counter foil of the e-Challan and put the office stamp and his/her initials at the designated places on the counterfoil.

If the payment was successful, the '**Pay Application Fee**' tab in the candidate's home page turns green.

Candidates are advised to login to the website and examine the '**Pay Application Fee**' tab to make sure that the fee payment status has been updated by the post office official. If the payment tab has not turned green, the candidate should immediately contact the concerned post office and get the payment status updated. The list of Post Offices for collecting application fee is published in the web site.

### 8.2.4 Step 4: Upload Photograph, Signature and Documents/Certificates:

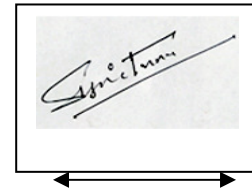
#### Upload Photograph of Candidate

- A studio generated soft copy of latest passport size color photograph with light coloured background in jpeg format between 10 kb to 30 kb of size and resolution 150 x 200 pixels is to be used for uploading.

- The photograph should not be taken with the candidate wearing Cap or Goggles. Spectacles are allowed if being used regularly. POLAROID and COMPUTER /MOBILE-PHONE generated photos are not acceptable.

### Upload Signature of Candidate

- On a plain white sheet, the candidate should put his/her signature with black/blue ink.
- Scan this signature and crop around the signature. Do not scan the full sheet. Scanned image file should be in **jpg format**. (Jpeg)
- Dimensions of the image of signature must be **150 pixels width** and **100 pixels height**.
- File size should be below **30 KB**.
- Scanned image of signature must be clear and complete



### Upload Documents/Certificates

- All necessary certificates/ documents to be uploaded should be in PDF format
- File size of each document/certificate should **not exceed 300 KB**.
- The scanned images should be of the original documents/certificates and should be **clear** enough to read.

### Read before uploading documents/Certificates

- The Originals of the uploaded documents should be furnished before the admitting authority as and when required.
- The uploaded documents will be verified with the original documents by the admitting authority and the documents will be accepted only after this verification.
- It is the responsibility of the candidate to ensure the correctness and clarity of the documents uploaded.
- Uploading of any false or bogus documents may lead to disqualification of the candidacy.

### Certificates/Documents to be **uploaded in the Online Application**

- Nativity Proof:** Any one of the documents mentioned under clause 7.1.1.
- Certificates obtained from **Tahsildar** for verification of community in the case of SC/ST candidates.
- Non-Creamy Layer Certificate in the prescribed format in original from the concerned Village Officer for community reservation/fee concession claims in the case of SEBC/OEC candidates.
- Non-Creamy Layer/Community and Income Certificates from the Village Officer concerned in the prescribed format in the case of Candidates belonging to the communities listed in Annexure XI, whose family income is up to Rs. 6 lakhs.

e) Inter-Caste marriage certificate :

Candidates who are children of Inter-Caste married couple of whom one is SC/ST, need to upload **Inter-Caste marriage Certificate** issued by Tahsildar.

Candidates who are children of Inter- Cast married couple with either of the parents belonging to a community included in SEBC need to upload Non-Creamy Layer certificate specifying the community of the candidate from the Village Officer.

f) **Registration certificate from State Nursing Council.**

g) Attested Copy of Degree / Pass certificate of the B Sc Nursing Degree.

OR

Attested copy of General Nursing and Midwifery Course, +2 Certificates with Science Subjects and Post Basic B.SC Nursing Degree / Pass certificates (regular course).

h) Attested copy of Internship Certificate/**Experience Certificate**(s) as per clause 7.2.2

i) Certificate to prove age: Relevant page of SSLC/Birth Certificate/Passport

**Remember:** *The Originals of the uploaded documents will have to be furnished before the admitting authority as and when required.*

### 8.2.5. Step 5: Print Application

After completing the uploading of all necessary certificates/ documents, candidates can take a printout of the application and the uploaded documents by clicking on the link '**Print Application**'. Candidates are advised to keep a soft copy or printout of the application for future reference. **Printout of application or any supporting document should not be sent to the office of the Commissioner for Entrance Examinations.**

**For Service Quota Candidates:** - The Service Quota candidate should send the printout of the application along with the following documents to the Controlling Officer concerned (DME/DHS) by registered post/speed post/hand delivery on or before the last date and time notified by the Commissioner for Entrance Examinations.

1. Declaration (in original) to the effect that she/he has not undergone PG Nursing course under Service Quota.
2. Details of service from the Head of the Department in original in the format prescribed (Annexure IV) as per clause 6.3.4.

**DO NOT SEND THE PRINTOUT OF APPLICATION TO THE OFFICE OF THE COMMISSIONER FOR ENTRANCE EXAMINATIONS**

### 8.3. Documents to be furnished before the admitting authority

Candidates should produce all the required Original Documents at the time of admission.

- **Originals of all the uploaded documents/certificates.**



- Any other certificates/documents required to be furnished as per the prospectus/notifications/allotment memo.

#### 8.4 IMPORTANT NOTE:

(a) DOCUMENTS OR CERTIFICATES FURNISHED AFTER THE SUBMISSION OF ONLINE APPLICATION WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES. \*

(b) NO OPPORTUNITY WILL BE GIVEN TO INCORPORATE ANY DETAILS AFTER THE ONLINE SUBMISSION OF THE APPLICATION.\*

\*Refer to the ruling of the Honorable High Court of Kerala in 1995(2) KLT 629, 1999(2) KLJ836 and 1999(3) KLT 773.

### 9. ENTRANCE EXAMINATION

9.1 The date and time of the Entrance examination will be notified by the CEE in due course.

9.1.1 The standard of the examination: The competitive examination shall be of the standard of B.Sc. Nursing and shall cover all the subjects taught in B.Sc. Nursing Course. Distribution of number of questions from each subjects will be as shown below.

Sl.No		Number of questions
1	<u>Basic Science</u>	6
	a. Anatomy	
	b. Physiology & Biochemistry	10
	c. Microbiology	6
	d. Nutrition	4
	e. Psychology	6
	f. Sociology	6
2	Nursing Foundations	30
3	Medical Surgical Nursing including Pharmacology and Pathology	44
4	Community Health Nursing	20
5	Obstetrics & Gynecology Nursing	14
6	Child Health Nursing	16
7	Psychiatric Nursing	14
8	Nursing Education	10
9	Nursing Administration	8
10	Research & Statistics	4+2
	Total	200

## 9.2 Scheme of examination

- 9.2.1 The entrance examination will consist of one paper of 2.5 hours (150 minutes) duration containing **200 Objective Type (Multiple Choices) Questions**.
- 9.2.2 The question paper for the examination will be given in the form of Question Booklet. There will be a single version for the question paper. For each question, four suggested responses will be given as choices A, B, C and D, of which only one will be the **MOST APPROPRIATE ANSWER** and the candidate, has to select, and mark the bubble corresponding to the most appropriate response in the separate 'OMR Answer Sheet' provided. All entries in the OMR Sheet, including filling of bubbles should be done using ballpoint pen only. (Blue or Black ink)
- 9.2.3 **Scoring scheme:** Each correct response will be awarded **4 (Four) marks**. Negative marking will be adopted for incorrect response. **One mark** will be deducted for each incorrect response and no mark will be given for the question not answered. More than one answer indicated against a question will be deemed as incorrect response and will be negatively marked.
- 9.2.4 At the end of the examination, candidate should hand over the OMR Answer Sheet to the invigilator, who will separate the Answer Sheet along the perforation in the presence of the candidate. Candidates will be permitted to take the Question Booklet with them after the Examination.
- 9.2.5 **Valuation of Answer papers:** A fully computerized system has been adopted for evaluation of the answer scripts, using the Optical Mark Reading (OMR) system and for the preparation of the Rank list. **There is no provision for revaluation or rechecking of the answer sheets as the valuation or scoring will be error-free.**  
**Important: Any malpractice or attempt to commit any kind of malpractice in the examination will result in the disqualification of the candidate and withdrawal of candidature.**
- 9.2.6 **Resolution of Tie:** If more than one candidate obtains equal marks in the Entrance Examination for General Merit category, candidate who secures higher correct responses will be placed higher in the ranking. If the tie still continues, the candidate older in age will be placed higher in ranking

## 9.3 Venues :

Entrance Examination will be conducted at Thiruvananthapuram, Kerala.

## 9.4 Online Admit Cards

- 9.4.1 The Admit Card for the Entrance Examination can be downloaded from the official website of the Commissioner for Entrance Examinations, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) . The candidates will have to enter their Application Number and Password provided in the application form in order to download the admit card. They will have to take a printout of the admit card. Admit cards will not be sent by post from the Office of the

Commissioner for Entrance Examinations. The venue of the examination and time table will be noted in the admit card. Separate notification in this regard will be issued.

9.4.2 Memo will be sent to candidates whose application has been rejected.

9.4.3 No memo will be sent by post in the case of defective applications. The defects in the applications will be displayed on the homepage of the candidate while attempting to download the admit card by giving his/her Application Number and Password. Defects if any, should be rectified within the dates specified in the notification pertaining to the download of admit cards.

9.4.4 All candidates whose application has been accepted should download their admit card well in advance. A candidate who does not possess the Admit Card will not be admitted to the Examination Hall under any circumstances.

## **9.5 SPECIAL INSTRUCTIONS TO THE CANDIDATES APPEARING FOR THE PG NURSING ENTRANCE EXAMINATION, KERALA - 2017.**

**Note :** Read the following instructions carefully. Failure to observe instructions may upset the candidate's performance.

### **9.5.1 Reporting for the Examination:**

- (i) Candidates should bring Admit card and ballpoint pen (either blue or black ink) for the Examination.
- (ii) Candidates will not be permitted to take items such as pencil, eraser, correction fluid, calculator, logarithm table, electronic gadgets, mobile phones etc. into the examination hall.
- (iii) Candidate should be present at the examination hall, 30 minutes before the prescribed time for the commencement of the examination.
- (iv) No candidate will be permitted to enter the examination hall, after the commencement of the examination.
- (v) Candidates will be permitted to leave the examination hall only after completion of the examination.

### **9.5.2 Question Paper:**

- i. The question papers will be given in the form of a question booklet. A candidate will be given the question booklet before the actual time prescribed for the commencement of the examination, to enable him/her to acquaint himself/herself with the instructions to be followed.
- ii. There will be a single version for the question paper.
- iii. The question booklet serial number is printed on the top right margin of the facing sheet.

- iv. Candidate must write his/her name and roll number in the space provided in the Question booklet. The Roll Number should be written carefully. The column for the signature of the candidate should also be filled in (The signature should be identical with the signatures in the admit card and in the attendance sheet).
- v. The question booklet will be sealed at the middle of the right margin. The candidate should not open the question booklet, until an indication is given by the invigilator to start answering at the scheduled time.

### 9.5.3 Answer Sheet:

- i. Separate answer sheet (OMR Answer Sheet) having a copy of the original OMR sheet attached to it, will be given to mark the answers. **Candidates should not detach the copy of the OMR sheet from the Original during the course of Examination.** All impressions made in the original OMR sheet will be carried over to the copy attached. Hence candidates, while making entries in the OMR sheet and while answering, should ensure that the copy of the OMR is always aligned with the original OMR sheet. Any change in alignment can result in variation of the position of the entries in the original and copy of OMR sheets. If any candidate detaches the copy before the conclusion of the examination, his/her candidature is liable to be cancelled.
- ii. The evaluation of the answer sheet of objective type papers will be done using the **OPTICAL MARK READING (OMR)** System. Hence the answer sheet (OMR answer sheet) is designed to suit this system.
- iii. **IMPORTANT:** Extra care is needed while handling the OMR Answer sheet in the following respects.  
DO NOT: (i) Pin or staple (ii) Punch or tag (iii) Make holes anywhere (iv) Wet or soil (v) Tear or mutilate (vi) Wrinkle or fold the OMR Answer Sheet.
- iv. Filling in the OMR Answer Sheet

**IMPORTANT**

**All entries in OMR sheet are to be made with blue or black ink BALLPOINT PEN only.**

**Marking with fountain pen, gel pen, sketch pen or pencil is not permitted.**

- v. The answer sheet has two parts - "CANDIDATE'S DATA" on the left side and "ANSWERS" on the right with a thin perforation in between, length-wise. Fill in all the entries on the left side (Candidate's Data part) before beginning to answer questions.
- (a) **CANDIDATE'S DATA PART:** (Left side of the sheet)
- Fill in the boxes and the appropriate bubbles with blue or black ink ballpoint pen.
- Roll Number:** Fill in and mark the Roll No. as given in the admit card with ballpoint pen. The Roll number should be entered without any corrections or overwriting.
- Name:** Fill up the item correctly and legibly. Name is to be entered as given in the admit card with ballpoint pen.

Fill up the Roll Number again.

**Question booklet Sl. No.** has to be entered as given in the top right side of your question booklet.

**Name of subject:** Enter name of the subject.

**Signature of the Candidate:** The candidate has to sign in this box and should be identical with the signature affixed in the admit card and attendance sheet.

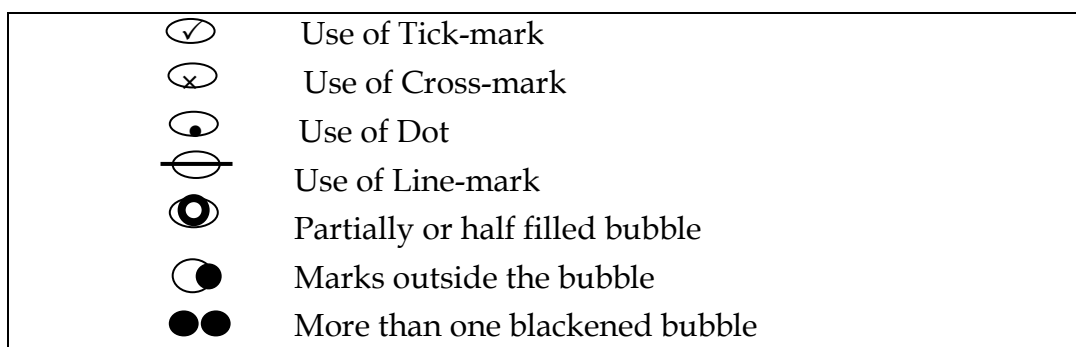
The item for signature of the invigilator will be filled in by the concerned person.

- (b) ANSWER PART OF THE OMR SHEET: (Right side of the sheet)

Do not write your roll number or name or make any stray marks on this part of the sheet.  
Do the marking for answers only in the spaces provided (bubbles).

(vi) **Method of marking**

- (a) The Answer part of the OMR sheet (right side) consists of ovals, known as 'bubbles'. USE ONLY BALLPOINT PEN (BLUE OR BLACK INK) for filling (marking) these bubbles. Marking with any other colour or with sketch/gel pen is not permitted.
- (b) Each question will have four answers marked (A), (B), (C) and (D) .The most appropriate answer will have to be selected. Thereafter, using ballpoint pen (blue or black ink) mark the bubble corresponding to the most appropriate answer.
- (c) Mark only one bubble for each question. The bubble should be filled completely and must be dark.
- (d) Here are some **wrong methods** of marking answers, such as



In all these cases mentioned above, though the candidate may have given the correct answer, it will not be read by the scanner because of the wrong method of marking the answer.

- (e) The bubble should be filled completely. Candidates are advised not to make any special effort to mark bubbles artistically.
- (f) **Warning :** Marking once made will be final.

- (g) Any attempt to erase the mark once made will leave smudges or marks on the bubble, which will treat it as a valid mark.
- (h) Any fresh mark made after attempting erasure of an already marked bubble will lead to multiple marks with the consequent penalty of **negative marks**.
- (vii) The question booklet for each paper will be supplied to the candidate only five minutes before the actual time prescribed for the commencement of the examinations. The candidates should take care to mark the necessary entries, in the question booklet as well as on the OMR answer sheet immediately before beginning to answer the questions.
- (viii) Immediately after the commencement of the examination, the candidate should check that the question booklet supplied is of the correct version and that it contains all the 200 questions in serial order. The question booklet should not have unprinted or torn or missing pages in it. If the question booklet does not agree with the above, the matter should be brought to the immediate attention of the invigilator. In such cases the invigilator should take immediate action to rectify the same by issuing the candidate a question booklet of the same version. The question booklet initially issued will be taken back only after the replacement is made.
- (ix) Candidates are warned that they should enter only the necessary information as required in the OMR answer sheet (on the left part). Any additional information, which is not required and which may help to identify the candidate (made in any part of the OMR sheet), will be treated as malpractice activity as per clause (9.6) and will be dealt as per Clause 9.6.2.
- (x) Candidates will get the copy of the OMR sheet after the completion of the examination. The copy which is attached to the Main OMR sheet will be detached by the Invigilator in the presence of the candidate after the completion of the examination. The candidates will be permitted to carry this copy with them after the Examination.
- (xi) Any mistake in filling up the data part of the OMR sheet or in marking the answers will affect the valuation of the script adversely.

#### **9.6 MALPRACTICE WARNING:**

Malpractice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but not limited to:

- i) Having in possession of papers, books, notes, correction fluid, whitener, correction pen, blade, pencil, eraser, electronic devices or any other material or information relevant to the examination concerned;
- ii) Paying someone to write examination (impersonation) or prepare material;
- iii) Breaching examination rules;

- iv) Assisting another candidate to engage in malpractice; -giving or receiving assistance directly or indirectly of any kind or attempting to do so;
- v) Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the examination hall;
- vi) Taking away the answer sheet out of the examination hall;
- vii) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates;
- viii) Using or attempting to use any other undesirable method or means in connection with the examination;
- ix) Manipulation & fabrication in online documents viz. Admit card, Allotment letter etc;
- x) Forceful entry in Examination Hall with malafide intentions;
- xi) Affixing of fabricated photograph on the application form;
- xii) Affixing of fabricated thumb impression on the application form;
- xiii) Possession of Calculators, Slide Rules, Log Tables, Geometry Box, Pencil box, Electronic Digital Watches with facilities of calculators, cellular phones, mobile phones, pagers or any other electronic gadget which are not allowed inside the Examination Hall.
- xiv) Tampering of Barcode in the OMR sheet or mutilation of OMR sheet or marking unnecessary information on OMR.

**Note:** Candidates should not indulge in unfair means activities/malpractices which breach the examination rules. If any candidate is found to be indulged in any such activity he/she shall be debarred from appearing PG Nursing Entrance Examination and shall also be liable for criminal action and/or any other action deem fit by CEE. Candidates are advised in their own interest not to bring any of the banned items including Mobile Phone to the venue of the examination as arrangement for safe keeping cannot be assured.

#### 9. 6.1 Guidelines to Chief Superintendent

In the event of observing malpractice activity in the examination hall by a candidate, the candidate shall not be allowed to continue to write the examination. The examination Question Booklet, OMR and admit card of the candidate who indulged in the malpractice activity along with the materials in possession at examination hall which the candidate. used for malpractice at the examination hall such as Calculators, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget etc shall be confiscated and reported to the CEE with a report signed by the Invigilator, Chief superintendent and Observer in a sealed cover through the CEE representative/liaison officer.

### 9.6.2 PUNISHMENT FOR MALPRACTICE

If a candidate is found indulged in any of the malpractice activities or similar practices, during the course of PG Nursing Entrance Examination, Kerala -2017, before or later on, shall be deemed to have committed malpractice at examination and his/her candidature in the PG Nursing Entrance Examination, Kerala -2017 will be cancelled. **Such candidates shall be debarred from appearing the entrance examination conducted by CEE for not less than two years and shall also be liable for criminal action and/or any other action as deem fit by CEE. Decision of the CEE in this regard shall be final.**

### 9.6.3 IMPERSONATION

If during the PG Nursing Entrance Examination, Kerala-2017 or at any stage of allotment/admission process, it is found that candidates appearing in the PG Nursing Entrance Examination, Kerala -2017 or in the admission process at allotted College indulged in any case of impersonation i.e. not matching the photograph/signature/thumb impression/documents of the candidates etc. he/she will be handed over to the Police by the Chief superintendent/Liaison Officer /Principal as the case may be and the cases will be dealt as per the Indian Penal Code in this matter for further investigation. The matter shall also be reported to the CEE by the Chief Superintendent/Liaison Officer /Principal in writing.

**Such candidates will be debarred permanently from appearing PG Nursing Entrance Examination conducted by the CEE in future in addition to the cancellation of his/her candidature in the PG Nursing Entrance Examination.**

## 10. Declaration of Results:

- (i) The Commissioner for Entrance Examinations will publish the "Answer Key" of the PG Nursing Entrance Examination, Kerala-2017 on the website of the CEE ([www.cee-kerala.org](http://www.cee-kerala.org)) after the completion of the Entrance Examination.
- (ii) If any candidate has any complaint regarding the answer key/questions, the same should be submitted to the CEE, in writing along with supporting documents and a fee of **Rs. 300/- for each question or answer key being challenged**, by way of DD in favour of Commissioner for Entrance Examinations, Payable at Thiruvananthapuram, within the notified time from the date of publication of answer keys on the website of the CEE. If the complaint filed is found to be genuine, the fee remitted while filing the complaint will be refunded. Complaints received after the stipulated date and without



requisite fee will not be considered under any circumstances. Complaints received by E-mail/Fax will not be considered on any account.

- (iii) All complaints on Answer key received will be referred to subject expert committee to be constituted by the CEE. The recommendations of the Committee will be final. Necessary modifications will be made in the published answer keys based on the recommendations of the Committee. Individual reply will not be given to the candidates on the decision of the committee.

## **11. Rank list and Category list**

- 11.1 Rank list:** The Commissioner for Entrance Examinations will prepare and publish the rank list of General and Service Quota (DME-TCNQ and NSQ, DHS-TSNQ, NSQ) Candidates. The rank list will be published in the website [www.cee-kerala.org](http://www.cee-kerala.org). The validity of the rank list will be up to the cut of date set by Indian Nursing Council for admission to the M Sc Nursing Course.
- 11.2 Category list:** Provisional Category list including eligible candidates belonging to SC, ST, OEC, SEBC and PD will be published by the CEE. Candidates are advised to verify the category list published by the Commissioner for entrance Examinations, and satisfy themselves regarding their position in the list, such as, inclusion under different categories, eligibility for communal/special reservation, etc. Complaints, if any, in this regard may be sent to the Office of the Commissioner for Entrance Examinations, within a period specified in the publication of the list, for necessary action. Revised Category list will be published after considering the objections/complaints, filed by the candidates. Complaints received thereafter will not be entertained under any circumstances.
- 11.3** Inclusion in the merit list or allotment, will not entitle the applicant for admission to the course, unless the applicant satisfies the rules regarding the eligibility for admission to PG Nursing courses as laid down in the Prospectus for Admission to the Post Graduate Degree in Nursing -2017.

## **12. Centralised Allotment Process (CAP) and Online Submission of Options**

The Centralised Allotment Process (CAP) will be done online to give allotment to the PG Nursing courses under General and Service quotas. Candidates will be allowed to exercise their option for individual specialities /colleges as per their ranks in the entrance examination for admission to PG Nursing courses-2017 conducted by the Commissioner for Entrance Examinations. The allotment of courses/colleges for the General Merit and reservation categories will be strictly in accordance with the rank list and category lists mentioned in clause 11 above.

## (A) General Quota

- (i) The allotment to all the courses for all categories will be made through a Centralized Allotment Process which is a Single Window System (SWS) of Allotment to give allotments to the PG Nursing seats in the Nursing Colleges based on the options submitted online by the candidates who have been included in the Rank list and Category lists prepared by the CEE based on the entrance examination for admission to PG Nursing courses-2017. The Centralized Allotment is a simple and transparent process of allotment to the courses and it gives the candidate opportunity to exercise his/her options for colleges of his/her choice conveniently in the order of his/her preference considering all those available to be chosen from. The allotments will be strictly based on the options exercised, the rank obtained and eligible reservations of the candidate. Candidates should register options only to those courses and colleges which they are sure to join on allotment. If the candidate fails to remit fee/join the college, he/she will not be eligible for any further allotment to any course/college.
- (ii) The Single Window System of Admissions for the PG Nursing Courses 2017 will be done by the Commissioner for Entrance Examinations (CEE), Kerala, with the technical support of the National Informatics Centre (NIC).
- (iii) The Courses and the Seats in the Nursing Colleges to be allotted by the Commissioner for Entrance Examinations will be included in the SWS and will be done as per the provisions of allotment.
- (iv) **Candidate to register options:** Options can be registered only through the website, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) Candidates included in the Rank list and Category list of PG Nursing Entrance Examination 2017, prepared by CEE, will have to register their options in the 'Home Page' of the candidate through the website within the stipulated time. Candidates can access this website and follow the instructions given therein to register their options for courses and colleges. Options submitted to the CEE by Fax, Post, Hand delivery etc., will not be processed or considered on any account for allotment of seats.
- (v) **Time schedule for registering options:** The facility for registering of options will be available only during the period specified in the notifications to be issued by the CEE. Wide publicity will be given through electronic and print media regarding the schedule and related matters. The facility will be withdrawn once the time period is over and candidate will not have access to this facility after the specified time. A candidate, not registering his/her options as per the time schedule announced, will not be considered for allotments against any of the seats available then, irrespective of his/her rank. No extension of time will be granted under any circumstances for registering options.
- (vi) **Eligibility for registering options:** Only those candidates included in the Rank list of Kerala state Rank list and Category list of PG Nursing Entrance Examination, Kerala 2017 prepared

by the Commissioner for Entrance Examinations are eligible to register their options online. Moreover, the candidates registering their options should satisfy all the eligibility conditions as per Clause 7 of the Prospectus for Admission to Post-Graduate Degree in Nursing- 2017.

*Principal/Head of the Institution will be personally responsible for verification of eligibility conditions as prescribed in the Prospectus for Admission to Post Graduate Degree in Nursing-2017 of the Government of Kerala, when the candidate reports for admission. Only those candidates who are found to be qualified as prescribed shall be admitted to the college/institution irrespective of the fact that he/she has an allotment through the SWS.*

- (vii) Essentials for registering options:** The candidate can log on to his/her home page by entering the details (i.e. *Roll number, Application number and Password*) correctly. The Roll number of the candidate is a five-digit Number allotted to the candidate. Application number of the candidate is a seven-digit number assigned to the applicant while he/she submits the online application to CEE for the PG Nursing Courses 2017.
- (viii) Procedure for Registering Options:** Any candidate, who wishes to register his/her options, should have the 'Roll Number', 'Application number' and 'password' readily available with him/her. The candidate must also have access to internet facility. The candidate should follow the procedure given below for registering options:
- (ix) Accessing the website:** The candidate can access the website, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in) from any computer having internet facility. The platform can be Windows-based or Linux-based and the browser preferably 'Fire fox' will be sufficient.
- (x) Logging on to the Candidate's Home page:** The candidate can log on to his/her home page by entering the details (i.e. Roll number, Application number and password) correctly. If the system finds that the one who has requested for 'login' is the genuine candidate, the candidate will be directed to his/her 'Home page'. If any discrepancy is observed by the system on these numbers, the candidate will not be permitted to proceed further in which case the candidate may recheck the entries made or contact the Office of the Commissioner for Entrance Examinations for further instructions.
- (xi) Courses and Colleges available for registering options:** The list of Courses and Colleges for allotments through the SWS will be available in the Home page of the candidate. The 'College List' link when clicked will show all the Colleges and their three-letter codes. A candidate may examine this list further to see the courses and the number of seats for each category in these colleges by clicking on the College Code. An overall idea of the Colleges and their Codes will help the candidate to register his/her options without any difficulty.
- (xii) How to register options in his/her Home Page:** By entering the option number for a course-college combination the candidate can fix his/her preference numbers for the course-college combinations displayed in the Home Page. Here all the eligible options of the candidate will be displayed course-wise and the candidate is expected to enter his/her preference number for a particular combination.

**(xiii) Registering of the Options and saving/revising the Options registered:** All eligible options of the candidate will be displayed on the Home Page. The candidate may follow the directions given therein to register the options. The data entered may be saved regularly by clicking the 'Save' button, so that the data already entered is not lost due to unexpected reasons. The candidate should enter only those options in which he/she is interested. Candidates should also note that he/she will be considered for allotment only to those courses/colleges opted by him/her. So, a candidate who has not opted for a college will not be considered for allotment to that college. Existing options, registered by the candidate and available in the Home Page, can be cancelled by entering the number '0' against that particular option to be cancelled and by clicking the 'Update' button. All options registered by the candidate will be processed. If a candidate gets allotted to a particular seat, based on his/her option, he/she is bound to accept it, failing which, he/she will lose that allotment as well as his/her claims for any seat in any college. Such candidates will not be eligible for any further online allotment in any college.

**(xiv) Option Work Sheet facility:** If a candidate experiences any difficulty in entering the data directly, he/she may first take a printout of the work sheet showing all the options he/she is eligible for, by clicking on the 'OPTION WORKSHEET' link on the page. The desired entries may be made on this work sheet and the same may be used for registering the options in the website. The preference numbers may be fixed using this work sheet and the data may be entered in the system subsequently. A candidate has the facility to modify or rearrange his/her earlier options before the last date and time fixed.

**(xv) Viewing and Printing of the Option List based on the options registered:** Once the candidate completes the option entry, he/she can view his/her options by clicking on the link provided. An option list will be generated and the candidate can take a printout of the same and keep it for future reference. If the candidate wants to change his/her options already registered, he/she may revise the options as desired and ensure that the option list has come as per his/her preferences.

**(xvi) Logging off from the Home page:** Once the candidate is satisfied with the options registered, he/she should 'Log off' the system by clicking on "logout" link. The process of 'Registration of Options' is complete when the candidate logs off. This action is compulsory for preventing the misuse of his/her Home Page by others.

**(xvii) Processing of Options and Allotment:**

1. *Allotment Schedule and Allotment Memo:* After the period earmarked for registering options, the options will be processed and the allotment for all courses will be published on the website, [www.cee.kerala.gov.in](http://www.cee.kerala.gov.in), on the date notified by the CEE. The allotment memo, the printout of which can be taken from the website, will show the course and college to which the candidate is allotted and the fee to be remitted for the course allotted. The schedule of allotment will be notified separately. Necessary notifications will be issued by the CEE.

2. **Remittance of Fee:** The fees of students who get admission in Govt. Colleges/Government seats in Self Financing Colleges are to be remitted in the respective institution. If a candidate moves over from one specialty to another specialty of his/her option from the same rank list in the same college, all the fees remitted shall be adjusted with the concurrence of Director of Medical Education/ Commissioner of Entrance Examinations for the new course.

3. **Admission for all courses:**

Candidates allotted to courses, and who remit the fee as prescribed, should take admission in the college allotted as per the schedule prescribed by the CEE. Candidates who do not take admission will lose their allotment as well as the claims for further allotments. No extension of time for reporting to the college will be granted under any circumstances. The candidates are liable to pay admission fee as prescribed by the University concerned at the time of admission.

4. **Online Option Confirmation**

Candidates who are having valid options and who are willing to participate in the second allotment/subsequent allotments have to log in to his/her Home page and confirm their options by clicking the 'Confirm' button available in his /her Home page. Candidates can delete their unwanted options or alter their priority for existing options only after the online option confirmation. If a candidate who does not confirm the higher order options by clicking the 'Confirm' button available in his /her Home page, his/her higher order options will not be available in subsequent phases. However, his/her, existing allotment shall be retained, subjected to the condition of clause 12.A [xvii(2)] and 12.A [xvii(3)]

5. After each allotment, the options below the 'allotted one' of the candidate will automatically be removed from the option list of the candidate. For example, if a candidate had registered 10 options in all, and if he/she is allotted his/her 5<sup>th</sup> option, all options from 6 to 10 will be removed from the option list. Since the 5<sup>th</sup> option is the allotted one, it will not be seen in the option list. Options from 1 to 4 only will remain valid and will be considered for future allotments.

6. If a candidate is satisfied with an allotment and does not want to be considered against his/her remaining options, he/she will have the facility to cancel all the remaining options. He/she may also cancel specific options among the remaining options as per his/her desire. The candidate will also have the facility to alter the priority of the remaining options. But the candidate will not be permitted to register any fresh options to the existing ones.

7. The facility for confirmation and cancellation/deletion/alteration will be available for a specified period of time as notified, after which the facility will be withdrawn. A candidate retaining all or any of the options after each allotment is bound to accept the next allotment, if any, given to him/her. If the candidate fails to accept the allotment, he/she will lose all the allotments/admission and will not be considered for any further allotments to any course or college.

8. Forfeiture of the claims in CAP: The claims in Centralized Allotment Process conducted by the CEE will be cancelled under the following reasons.

- (i) Nonpayment of tuition fee as specified in the allotment memo.
- (ii) Non joining of the course/college within the stipulated time as specified by the CEE.
- (iii) Discontinued with TC to join courses other than the courses allotted by the CEE or for any other reason.

9. Last Rank Details : The last rank details of the allotment will be published after each allotment and will be made available on the website. **The last rank given will be the rank of the candidate and not the position in the category list.**

**(xviii). Other Rules related to registering of options:**

- (i) Candidate can register all the available options if he/she desires so. However, it is not compulsory that the candidates should exercise all the options.
- (ii) A candidate will not be allotted a seat in a course of a college if he/ she has not opted the course-college combination during option registration process of CAP for PG Nursing-2017.
- (iii) A candidate is bound to accept an allotment as per the priority registered in the Option list and he/she has to surrender the seat already occupied by him/her, if he/she is allotted based on options furnished against arising/future vacancy. Request to retain the existing admission after an allotment is made, based on the option registered, will not be considered under any circumstances.
- (iv) Failure to report for admission in the allotted institution, after remitting the required fee within the stipulated time will result in the forfeiture of his/her allotment to that course and for any course in any stream. He/she will not be considered for online allotment to any future/arising vacancies in any stream.
- (v) For each phase of CAP for PG Nursing -2017 subsequent to the initial phase, confirmation of the higher order options by logging in to the home page and clicking the **confirm** button is mandatory to participate in that phase of allotment even if no cancellation/re-arrangement of options is desired. Non-confirmation of higher order options for a particular phase of CAP will lead to automatic deletion of higher order options, making them unavailable for the subsequent phases also.

Further **Allotments**: Details regarding further allotments after the first Counseling will be notified by the Commissioner for Entrance Examinations. Additional seats, if any, added/sanctioned during the validity period of the rank list will be filled in the final Counseling on the basis of Position in the Rank lists and Category Lists mentioned in Clause11.

**(xix) Spot Allotment:**

- (a) This does not form the part of Counseling. In the spot allotment/admission for filling up the remaining vacant seats, if any, may be conducted after the completion of the Counseling process.

- (b) A candidate who figures in the Rank list/Category lists prepared as per clause 11 of the Prospectus for Admission to PG Courses in Nursing 2017 is entitled to attend the Spot allotment/admission process.
- (c) Candidates who have obtained admission in Kerala Government merit seats for a Nursing course in any of the Govt. Nursing Colleges shall be eligible to participate in the Spot Allotment for the same subject in other Govt Nursing Colleges.
- (d) Similarly candidates who have obtained admission in Government merit seats for a course in any of the Self Financing Nursing colleges shall not be eligible to participate in the Spot Allotment for the same subject in other Self Financing Nursing colleges. However a candidate who got admission in Government merit seat of a Self Financing Nursing College shall be permitted to take admission in the same/other subject in a Government Nursing College through spot allotment.

### **12 (B) Allotment of seats under Service Quota.**

All the conditions mentioned in the clause 12 (A) are also applicable to Service Quota candidates. The Service Quota candidates can opt for the seats which are earmarked for the respective Departments. But they can opt for the seats earmarked for other Departments also so that un-availed seats, if any, in one category may be distributed to other categories as per clause 6.3.7 and subject to satisfying the various eligibility conditions.

- Additional seats, if any, sanctioned during the validity of the rank list will be filled up from the same rank list in the final CAP.
- Any vacancy that may arise after the cut-off date for admissions prescribed by the Indian Nursing Council will be considered as lapsed and no allotment/transfer will be made to these seats under any circumstances.
- No opportunity shall be given to incorporate any details / documents after the date of admission mentioned in the memo.
- Genuineness of Certificate: If the Selection Committee has any doubt about any certificates furnished by a candidate, such certificate shall be accepted only if found genuine on further verification. Admission even if granted shall be cancelled if it is found later that false certificates had been produced or that the admission had been secured by fraudulent means.

### **12 (C) Documents in original to be produced at the time of Admission**

1. Candidate data sheet.
2. Allotment Memo issued by Commissioner for Entrance Examination.
3. Documents to prove date of birth.
4. Pass/Degree Certificate of the qualifying examination.
5. Marklist of the qualifying examination.
6. Permanent Registration Certificate from Kerala Nurses & Midwives Council.
7. Experience Certificate.

8. Certificate of Eligibility/Equivalency certificate from KUHS for candidates who have passed the qualifying examination from universities outside Kerala.
9. Transfer Certificate from the College in which the candidate last studied.
10. Required bond duly filled up and signed by candidates and sureties.
11. Service Certificate (if applicable)
12. Order of relief from the Institution where they are working (in the case of service candidates).
13. Originals of all the uploaded documents / Certificates.
14. Any other documents mentioned in the allotment notification.

**13. Date of Joining:** It is mandatory for the candidate to join the course on the date intimated by the Director of Medical Education.

13.1 If a candidate does not join the course to which he/she is selected or discontinues the course after joining, his/ her claim for admission for the higher option shall be forfeit.

13.2 **Joining time:** No extension of joining time shall be granted by the Director of Medical Education to the allotted candidates under any circumstances.

13.3 **Transfer:** No transfer shall be allowed from one college to the other after closing of admission. Re-allotment alone shall be considered before the closing of admission.

**14 Stipend:** Students admitted to PG course in government Nursing Colleges are eligible for stipend as per Government Orders passed from time to time.

14.1 A candidate when moved over to another specialty/ college of his/her higher option shall have to forfeit the stipend for the period equivalent to the period for which stipend is drawn already.

**15. Commencement of the Course, Attendance, Duration of leave etc.**

15.1 The duration of the PG Degree courses including University Examination is two years. The course commences from the date on which the first candidate joins the course. For the purpose of reckoning the duration of the course, any candidate will be deemed to have joined the course on the date on which the candidate actually commences the academic programme as certified by the Principal concerned. This date should be given as the date of joining in the Post Graduate register maintained by the University. He/she will have to complete the total duration of the course before being given the course certificate.

15.2 The candidate should earn the attendance for each year of the course as stipulated in the regulations of the concerned university. All the 365 days of the year are working days for post graduate students. The student will be permitted to avail casual leave for 20 days in a year, but not more than 10 days at a stretch. Any other leave will entail extension of course. Those who take leave without prior sanction are liable to be considered to be on unauthorized absence. If the post graduate student is unauthorizedly absent for more than 10 days, he/she will be terminated from the course and liquidated damages will be levied.



- 15.3 All PG students are eligible for weekly off for one day and this cannot be accumulated. This will be allowed by the Head of the Department concerned without affecting the routine functioning of the Department.
- 15.4 CMEs, workshops and other academic programmes conducted by recognized academic bodies are essential aspects of PG training programme. All PG students may be permitted to attend such programmes without affecting the routine working of the Departments concerned. The Heads of Departments shall sanction duty leave to PG students provided they apply prior to the CME programme and the Head of Department is convinced about the genuinity of the programme and utility for the particular course. The student on returning from the programme should submit attendance certificate to the head of the department.
- 15.5 No Post Graduate student shall leave the country without prior sanction of the Director of Medical Education/government. Any violation will be viewed seriously warranting termination from the course including recovery of liquidated damages as mentioned in clause 16.
- 15.6 Any student who joins the course within 30 days from the date of the commencement of the course may be permitted to appear for the examination if the student does not take any other leave during the first year of the course and completes the minimum requirement of attendance as prescribed by the university concerned for the rest of the years (11 months of the last year) on the date of commencement of the examination. These students will be deemed to have completed the course along with the first student who joined the course on the date of commencement of the course for the examination purpose.
- 15.7 For those students who join later from the actual date of commencement of the course as detailed above, the course will be deemed to have commenced on the actual date of their joining the course. They will have to undergo the course till the completion of the total duration of the course. However they may be permitted to appear for an examination if they have 80% attendance in both theory and practical.

## **16 Liquidated damages & Submission of Undertaking:**

### **16.1 General Terms:**

The applicants selected for Post Graduate Courses shall have to submit two undertaking in Rs.200/- Kerala Stamp Paper each at the time of joining the course to the effect that :

- a) He / she shall not discontinue the P.G. Course, after the closing date of admission.
- b) In the case of Service Candidates he / she shall serve the Government for a period not less than 5 years after the completion of the course.

## 16.2 Conditions

- a) There shall be two different undertaking – one for the Service quota Candidates and another for other candidates. A copy of the Undertaking is in annexure II & III.
  - b) A Post Graduate student discontinues the P.G course after closing the admission he/she shall pay **Rs. 2.5 lakhs/-** as Liquidated Damages and also repay the stipend already received.
  - c) A candidate leaving one course to join another of his/her higher option, during the validity period of the Rank List shall not be liable to pay the Liquidated Damages.
  - d) If anyone violates the condition mentioned in clause 16.1.b above, it will be construed as Professional Misconduct and the fact reported to the Kerala Nursing Council for suitable action including cancellation of Registration by the Council. A Penalty of **Rs. 8 lakhs** from the service quota candidates shall be levied as liquidated damages and they are also liable to refund the stipend/salary already received by them during the course period.
  - e) No Admission shall be valid without getting the undertaking as detailed above executed at the time of joining or within a period of 7 days at the discretion of the Principal concerned. Format of undertaking will be available in the office of the Principal of the Nursing College concerned. Any lapse in this regard will be treated as the liability of the Principal concerned.
  - f) **Compulsory Service**  
Compulsory Service will be optional to the students admitted for M.Sc Nursing course in Govt. College of Nursing. If Government desires to implement Compulsory Service, every student is bound to do the same.
  - g) The candidates who are doing compulsory service shall not leave the country without prior sanction of the Directorate of Medical Education.
17. Notwithstanding anything contained in the prospectus, the Government may at any time, on their-own accord or otherwise after calling for the records of the case, revise any order passed by a subordinate authority.

Thiruvananthapuram  
08/05/2017

Sd/-  
Dr. Remla Beevi A  
Director of Medical Education

ANNEXURE I

**CENTRALIZED ALLOTMENT PROCESS – PG Nursing: 2017**  
**AUTHORIZATION LETTER**  
**Submitted by an Authorized representative**  
[ See Clause 12.6 ]

I, -----(name of candidate) son/daughter of Shri./Smt. -----  
-----having Roll No ----- in the P G Nursing  
Entrance Examination, 2017, with Rank -----, do hereby authorize Shri / Smt -----  
----- (name & address of the person being authorized) to represent me to report at the allotment venue for admission to  
P G Nursing Courses, 2017. The signature of the person authorized is attested below by a Gazetted Officer.

**Signature of the Candidate:**

Affix a recent  
passport size

photograph of the  
candidate and get it  
attested by a  
Gazetted Officer

Name of the Candidate:-----

Address :-----

-----

-----

Name and Designation of the Gazetted officer

Office Seal

Photograph of  
authorized  
representative  
attested by the  
candidate

Signature of the Authorised Representative:

**ATTESTED:**

-----

SIGNATURE OF THE CANDIDATE

Candidate to sign over the  
photograph

**UNDERTAKING**

I, undertake that the decision taken if any, by my authorised representative at the allotment venue shall be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorised representative on my behalf.

Place :

Date :

**Signature of candidate**

-----  
**Note:** An authorized representative attending CAP-PG Nursing, 2017 must bring a photocopy also of the filled up form. The same will be returned to the representative with the seal of the DME's office. This copy of the filled up form having the seal of the DME's office can be used in lieu of authorization letter during subsequent appearances.

**Annexure - II**

**Undertaking**

(Total value of Rs 200/- Kerala Stamp Paper\*)

To be submitted by all candidates admitted to MSc Nursing Courses in the Government Nursing Colleges

**TO KNOW ALL MEN BY THESE PRESENTS** that we .....

..... Residing at .....

..... hereinafter called the 'Bounden' (which expression shall unless excluded by or repugnant to the context include his heirs, executors, administrators and legal representatives) and ..... and .....hereinafter called the first surety and second surety respectively (which expression shall unless excluded by repugnant to the context include their respective heirs, executors, administrators and legal representatives) bind ourselves jointly and severally to pay the Governor of Kerala (hereinafter called the Government) on demand without demur a sum of Rs. .... (Rupees .....) the probable amount that Government may have to spend for paying stipend and the amount spend by government for their studies to the Bounden and a further sum of **Rs.2,50,000** (Rupees Two lakh fifty Thousand) as liquidated damages.

Signed this .....day of.....in the year Two thousand and eleven .....by the Bounden Shri.....  
(Full address)

In the presence of witnesses: (Name & Official Address is compulsory)

- 1.
- 2.

WHEREAS the Bounden has been under the rules, which will form part of this deed as if incorporated herein, hereinafter called, the Rules, selected to undergo the course of study. Government will give the monthly stipend to the Bounden (admissible as per rules) for the study of --

----- [*here enter the name of the course of study*] in Government Nursing College, .....(Name of college) condition of submission of undertaking supported by two sureties in the terms appearing hereinafter which the Bounden has agreed to do.

Now the condition of the above written obligation is that in the event of the Bounden not conforming to or observing the rules and conditions, regarding the progress of his study or interrupting or discontinuing his course, at any time after the expiry of the validity of the MSc Nursing select list or participating in a strike or leave the training course on account indiscipline or misconduct on his part, or for other reasons not considered valid and satisfactory by the Secretary to Government of Kerala, Health and Family Welfare Department whose decision in this behalf shall be final, the Bounden and

the sureties shall jointly and severally pay and refund to the Government on demand and without demur all the amount spent on the Bounden on account of the said course of studies, together with the liquidated damages of **Rs.2,50,000** (Two Lakh Fifty Thousand) if the bounden discontinues the course after the validity of rank list. This decision of the Secretary to Government of Kerala, Health and Family Welfare Department as to the commission of a breach or as to any indiscipline or misconduct on the part of the Bounden as also the amount of compensation payable and as to whether the Bounden has or has not performed and observed the conditions and Bounden obligations under these presents shall be final and binding on the Bounden and the sureties.

It is further agreed and declared that in the event of the Bounden being unsuccessful in any of the qualifying examinations conducted in the said Institute, the Government may at their discretion, withhold the payment of stipend for the continuance of further studies and the decision of the Secretary to Government of Kerala, Health and Family Welfare Department in this behalf shall be final and binding.

Provided further that the Bounden and the Sureties do hereby agree that all sums found due to the Government under or by virtue of this bond may be recovered jointly and severally from them and their prospective movable and immovable as if such sums were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as to the Government may deem fit.

It is agreed that the liability of the sureties hereunder shall not be impaired or discharged by reason of time being granted or any forbearance, act or omission of the Government (whether with or without the knowledge or consent of the sureties) in respect or in relation to the several obligations and conditions to be performed or discharged by the Bounden or by any other matter or thing whatsoever which, under the law relating the sureties, shall but for this provision have the effect of releasing the sureties from such liability not shall it be necessary for the Government, to sue the Bounden before doing either of the sureties for amounts due hereunder.

It is agreed that the expense of Stamp duty to this document shall be borne by the Bounden.

IN WITNESS WHEREOF the Bounden .....  
.....and.....  
.and  
..... sureties have put their respective hands the  
day and year herein above written

Signed by the Bounden in the presence of witnesses:

(Signature of the Bounden)

1.

2.

Signed by .....

(Signature of the first surety) (Official Address & Residential Address of the sureties Compulsory)

Signed by .....

(Signature of the second surety)

In the presence of witnesses: (Official Address & Residential Address of the witness is Compulsory)

1.

2.

**DECLARATION**

I .....employed  
as..... in the Department of .....  
.....do hereby declare that I have more than ..... years of service left for Superannuation. My audit  
number is.....

Signature :

Name :

Designation:

Department:

Date:

OFFICE SEAL

(To be countersigned by the Head of the Department of the candidate concerned)

\* All pages should be in stamped paper

**Annexure - III**

**Undertaking** (for service candidates) (Total value of Rs 200/- Kerala Stamp Paper\*)

**To KNOW ALL MEN BY THESE PRESENTS THAT** we  
Shri/Smt.....son/daughter/wife of .....

..... residing at (herein-after called the Bounden) and

(1)Shri.....residing at .....

And

(2) Shri.....residing at .....

(Here enter name and address) (hereinafter called ‘the sureties’) do hereby bind ourselves and each of us, our and each of our heirs, executors and administrators jointly and severally to pay to the Governor of Kerala (hereinafter referred to as ‘the Government’) on demand the sum of Rs.....(the total amount of stipend drawn during the period of study and the amount spend by government for their studies with interest as fixed by Government and Rs ..... in addition to the stipend towards liquidated damages/penalty for violation of the conditions in clause 16.1 of the M.Sc Nursing Prospectus 2017.

Signed this ..... Day of ..... in the year ..... by the bounden Shri/Smt. ....

Signature

In the presence of witnesses:

- 1. ....
- 2. ....

Signed by Shri/Smt. ....and

Shri/Smt. .... (The sureties) (Residential

Address is compulsory)

In the presence of witnesses:-

- 1.
- 2.

WHEREAS the Bounden Shri/Smt. .... has been selected to undergo -----  
----- (here enter the name of the course of study) in Government Nursing College, \_\_\_\_\_(name of College), Kerala for a period of two years.

AND WHEREAS the Government have agreed to admit service quota candidates on condition that after successful completion of the course of study within the prescribed period the bounden shall serve the Government for a period of Five years and also subject to the terms and conditions hereinafter appearing and the bounden and the sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden after successful completion of the Post Graduate course of study to which he was selected, fails to serve the Government for a period of Five / one year(s), the Bounden and sureties shall forthwith pay to the Government on demand the amount spend by government for their studies with interest as fixed by Government and in addition to the stipend/salary towards liquidated damages for violation of the conditions

in clause 16 of the MSc Nursing Prospectus 2017. In the matter of deciding what moneys are to be paid by the Bounden and the sureties and decision of the Government shall be final and legally binding on the bounden and sureties and upon the payment of such sum the above written obligation shall be void and of no effect otherwise this shall be remain in full force and effect.

PROVIDED further that the bounden and the sureties do hereby agree that if the Bounden fails to serve the Government for a period of five years or till superannuation whichever is earlier/ one year(s), it may be construed as professional misconduct and the fact reported to the Kerala Nurses and midwives Council for suitable action including cancellation of Registration by the council.

PROVIDED further that the bounden and the sureties do hereby agree that all sums found due to the Government under or by virtue of this bond may be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being force or in such other manner as the Government may deem fit.

THE liabilities of the sureties under this undertaking is Co-extensive with that of the Bounden and shall not be affected by the Government giving time or any other indigence to the bounden or by the Government varying of the terms and conditions herein contained,

Signed by the Bounden .....

In the presence of witnesses:

1. (Residential Address of the sureties as well as witnesses is compulsory) Signed by the Sureties:

- 1.
- 2.



**ANNEXURE IV**

**DECLARATION**

I, ..... employed as ..... in the Department of .....  
do hereby declare that I have more than ..... Years service left for superannuation. My audit No. is .....

Signature: Name  
Designation  
Name of Department

Date:

OFFICE SEAL

To be countersigned by the Head of the Department of the candidate concerned)

-----

**Note:**

\* All pages should be in stamped paper

\*\* **Strike out which is not applicable** - Bond amount to be executed:

- a) For service candidates Rs.10,00,000/- (Rs Ten Lakhs) and for non-service candidates Rs.8,00,000/- (Rs Eight Lakhs).

\*\*\* **Strike out which is not applicable** - No. of years to be served

- a) Service candidates – 5 years or till superannuation whichever is earlier

ANNEXURE V

**Declaration for Service Candidates**

**(To be submitted by Service candidates who have not availed reservation under Service Quota for P.G. Nursing (M.Sc. Nursing) Courses)**

I .....(Name),.....  
.....(Designation) hereby declare that I  
have not availed the benefit of reservation under Service Quota previously for undergoing **Post Graduate Nursing Courses** in any of the specialities.

Signature:  
Name:  
Designation:

**Countersigned by:**  
(Controlling Officer: **DME / DHS** )

Signature:  
Name:  
Designation:

Date:  
(Office Seal)

**ANNEXURE – VI**

**INTER-CASTE MARRIAGE CERTIFICATE FOR SON / DAUGHTER OF INTER-CASTE MARRIED COUPLES OF WHOM ONE IS SC/ST.**

Certified that Shri/Smt.....an applicant for admission to **MSc Nursing Course 2017** is the son/daughter of an **Inter-caste married couple**, and his/her father Shri..... belongs to..... community and his/he mother Smt..... belongs to..... community.

Place:

Date:

Signature of Tahasildar:

Name of Tahasildar:

Name of Taluk & District:

(Office Seal)

**ANNEXURE - VII**  
**LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)**

[Vide G.O.(P) 208/66/Edn. dated 02-5-1966,G.O.(Ms) No.95/08/SCSTDD dt.06.10.2008 & G.O.(Ms) No.58/2012/ SCSTDD dt.16.04.2012),G.O(Ms)No. 10/2014/BCDDdated 23.05.2014, G.O(Ms)No. 03/2017/BCDD dated 23.03.2017]

- I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
- II. Muslims (all sections following Islam)
- III. Latin Catholics other than Anglo- Indians
- IV. Other Backward Christians
  - (a) SIUC
  - (b) Converts from Scheduled Castes to Christianity
- V. Kudumbi
- VI. Other Backward Hindus, i.e.
  1. Agasa
  2. Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
  3. Aremahrati
  4. Arya including Dheevara/Dheevaran Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya,Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
  5. Bestha
  6. Bhandari or Bhondari
  7. Boya
  8. Boyan
  9. Chavalakkaran
  10. Chakkala (Chakkala Nair)
  11. Devadiga
  12. Ezhavathi (Vathi)
  13. Ezhuthachan, Kadupattan
  14. Gudigara
  15. Galada Konkani
  16. Ganjam Reddies
  17. Gatti
  18. Gowda
  19. Ganika including Nagavamsom
  20. Hegde
  21. Hindu Nadar
  22. Idiga including Settibalija
  23. Jangam
  24. Jogi
  25. Jhetty
  26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka
  27. xxx
  28. Kalarikurup or Kalari Panicker
  29. Kerala Muthali, Kerala Mudalis
  30. Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Velaans, Velaar, Andhra Nair, Anthuru Nair
  31. Kalavanthula
  32. Kallan including Isanattu Kallar
  33. Kabera
  34. Korachas
  35. Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasana, Vilkurup, Viswabrahmins, Kitara, Chaptegara.
  36. Kannadiyans
  37. Kavuthiyan
  38. Kavudiyaru
  39. Kelasi or Kalasi Panicker
  40. Koppala Velamas
  41. Krishnanvaka
  42. Kuruba
  43. Kurumba
  44. Maravan (Maravar)
  45. Madivala
  46. Maruthuvar
  47. Mahratta (Non-Brahman)

48. Melakudi (Kudiyar)
49. Mogaveera
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettillakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopnar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. xxx
80. xxx
81. Peruvannan (Varnavar)
82. Reddiars (throughout the State except in Malabar Area)
83. Mooppar or Kallan Moopan or Kallan Moopar

**ANNEXURE VIII**  
**LIST OF SCHEDULED CASTES (SC)**

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002) Vide Part VIII - Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007,G.O(P)No.13/2009/P&ARD dated 30.09.2009(Kerala Gazatte Notification Vol.54 dated 15.10 2009), The Constitution(Scheduled Castes) Order (Amendment) Act2016 No.24 of 2016 dated 06.05.2016 ]

1	Adi Andhra	30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai
2	Adi Dravida	31	Koosa
3	Adi Karnataka	32	Kootan, Koodan
4	Ajila	33	Kudumban
5	Arunthathiyar	34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana
6	Ayyanavar	35	Maila
7	Baira	36	Malayan [In the areas comprising the Kannur, Kasargode, Kozhikode and Wayanad districts].
8	Bakuda	37	Mannan (മണ്ണാൻ), Pathiyan, Perumannan, Peruvannan, Vannan, Velan
9	xxx	38	xxx
10	Bathada	39	Moger (other than Mogeyar)
11	xxx	40	Mundala
12	Bharathar (Other than Parathar), Paravan	41	Nalakeyava
13	xxx	42	Nalkadaya
14	Chakkiliyan	43	Nayadi
15	Chamar, Muchi	44	xxx
16	Chandala	45	Pallan
17	Cheruman	46	Pulluvan, Palluvan
18	Domban	47	Pambada
19	xxx	48	Panan
20	xxx	49	xxx
21	xxx	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
22	Gosangi		
23	Hasla		
24	Holeya		
25	Kadaiyan		
26	Kakkalan, Kakkan		
27	Kalladi		
28	Kanakkan, Padanna, Padannan		
29	xxx		

- 51 xxx
- 52 xxx
- 53 xxx
- 54 Pulayan, Cheramar, Pulaya, Pulayar,  
Cherama, Cheraman, Wayanad  
Pulayan, Wayanadan Pulayan,  
Matha, Matha Pulayan
- 55 xxx
- 56 Puthirai Vannan
- 57 Raneyar
- 58 Samagara
- 59 Samban
- 60 Semman, Chemman, Chemmar
- 61 Thandan(excluding Ezhuvas and  
Thiyyas who are known as Thandan,  
in the erstwhile Cochin and Malabar  
areas) and (Carpenters who are  
known as Thachan, in the erstwhile  
Cochin and Travancore State) and  
Thachar (other than carpenters)
- 62 Thoti
- 63 Vallon
- 64 Valluvan
- 65 xxx
- 66 xxx
- 67 Vetan
- 68 Vettuvan, Pulaya Vettuvan (in the  
areas of erstwhile Cochin State  
only).
- 69 Nerian

**ANNEXURE - IX**

**LIST OF SCHEDULED TRIBES (ST)**

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII - Kerala - Second Schedule Notified in the Gazette of India dated 8. [As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003, G.O(MS)No.06/2014/SCSTDD.dated 29.01.2014]

			and Kozhikode Districts)
		26	Malayarayar
		27	Mannan (മന്നൻ)
1	Adiyan	28	xxx
2	Arandan [Arandan]	29	Muthuvan, Mudugar, Muduvan
3	Eravallan	30	Palleyan, Palliyan, Palliyar,
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan	31	Paliyan
		32	xxx
5	Irular, Irulan	33	xxx
6	Kadar [Wayanad Kadar]	34	Paniyan
7	xxx	35	Ulladan, [Ullatan]
8	Kanikkaran, Kanikkar	36	Uraly
9	Kattunayakan	37	Mala Vettuvan(in Kasaragod & Kannur districts)
10	[Kochuvelan]	38	Ten Kurumban, Jenu Kurumban
11	xxx	39	Thachanadan, Thachanadan
12	xxx	40	Moopan
13	Koraga	41	Cholanaickan
14	xxx	42	Mavilan
15	Kudiya, Melakudi	43	Karimpalan
16	Kurichchan [Kurichiyar]	44	Vetta Kuruman
17	Kurumans, Mulla Kuruman, Mulla Kuruman, Mala Kuruman		Mala Panikkar
18	Kurumbas, [Kurumbar, Kurumban]		Maratis of Hosdurg Taluk and Kasaragod Taluk in Kasaragod district
19	Maha Malasar		
20	Malai Arayan [Mala Arayan]		
21	Malai Pandaram		
22	Malai Vedan [Malavedan]		
23	Malakkuravan		
24	Malasar		
25	[Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad		



**ANNEXURE - X**  
**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)**  
[See Clause 3-6.1]

[Vide GO(MS)No. 06/2016/BCDD dated 28-07-2016]

- 1 xxx
- 2 Madiga
- 3 xxx
- 4 xxx
- 5 Chakkamar
- 6 Varnavar
- 7 Kudumbi
- 8 Dheevara/Dheevaran, Arayan, Valan,  
Nulayan, Mukkuvan, Arayavathi, Valinjar,  
Paniakkal
- 9 Mokaya, Bovi, Mogayar and  
Megavirar Peruvannan
- 10 Scheduled Castes converts.
- 11 Kusavan including Kusavar, Kulalan,  
Kumbaran, Velaan, Odan, Andhra Nair,  
Anthru Nair, Velaans, Velaar
- 12 Malayan, (Konga-Malayan, Pani Malayan  
(in the erstwhile Malabar area alone)
- 13 xxx
- 14 Allar (Alan)
- 15 Malavettuvan
- 16 Malamuthan
- 17 KunduVadiyan
- 18 xxx
- 19 xxx
- 20 Kalanadi
- 21 Chingathan
- 22 Malayalar
- 23 Malapanicker
- 24 Urindavan
- 25 Marati
- 26 Pulaya Vettuvan (except in the areas of  
erstwhile Cochin State)

**ANNEXURE - XI**  
**LIST OF COMMUNITIES ELIGIBLE FOR EDUCATIONAL CONCESSIONS AS IS**  
**GIVEN TO OEC**

[G.O.(Ms)No.10/2014/BCDD dated.23.05.2014] [See Clause 3-6.2]

- 1 Vaniya (Vanika, VanikaVaisya, VanibhaChetty, VaniyaChetty, Ayiravar, Nagarathar and VAniyan)
- 2 Veluthedathu Nair (Veluthedan and Vannathan)
- 3 Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties,Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties,Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties.
- 4 Ezhavathi (Vathy)
5. Ganika
- 6 Kanisu or Kaniyar Panickcker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, Kalari Kurup/Kalari Panicker
7. Vilkurup, Perumkollan
- 8 Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
- 9 Devanga
- 10 Pattariyas
- 11 Saliyas (Chaliya, Challiyan)
- 12 Pandithar
- 13 Vaniar
- 14 Ezhuthachan
- 15 Chakkala/Chakkala Nair
- 16 Reddiars (throughout the State except in Malabar Area)
- 17 Kavuthiya
- 18 Veerasaiva (Yogi, Yogeewara, Poopandram, Malapandaram, Jangam, Matapathi
- 19 Vilakkithala
- 20 Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
- 21 Chavalakkaran
- 22 Agasa
- 23 Kaikolan
- 24 Kannadiyans
- 25 Kerala Mudalis
- 26 Madivala
- 27 Naikkans
- 28 Tholkolans
- 29 Thottian
- 30 Mooppar or Kallan Moopan or Kallan Moopar



