



Government of Kerala

**PROSPECTUS FOR ADMISSION TO
M.C.A COURSE, KERALA 2009-10**

Office of the Commissioner for Entrance Examinations
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PROSPECTUS FOR ADMISSION TO M.C.A.COURSE 2009-10

1. INTRODUCTION

Master of Computer Application (MCA) is a Programme of three years duration consisting of six semesters. This course is intended to train graduates in Engineering, Science or Commerce with Mathematics as one of the subjects in development and use of software for different applications. The major thrust is on giving the students a sound background in computing, business functions and Mathematics relevant to Information Technology. The Prospectus for admission to M.C.A. course 2009 is published herewith. The Prospectus issued in earlier years is not valid for 2009.

2. INSTITUTIONS AND INTAKE

The list of Institutions offering M.C.A. course, the intake, status of the institutions now available are given in Annexure I. Admissions will also be made to new institutions / additional seats sanctioned before the Centralized Allotment Process (CAP).

3. CATEGORISATION OF SEATS

The seats available are mainly categorized as Government, Management and Lapsed seats.

(a) Government seats are those seats against which allotment will be made by the Commissioner for Entrance Examinations (CEE) based on the rank list published by him.

(b) Management seats are those seats set apart in Aided / Self financing institutions to be filled up by the Management concerned on the basis of the Supreme Court direction and Government Orders in this behalf.

(c) Lapsed seats are those seats that may be filled up by the institution itself when the Commissioner for Entrance Examinations intimates that he would not be allotting any more candidates against such seats.

4. FEE STRUCTURE

The fee structure in the above categories of seats will be announced before the allotment process.

(a) No fees will be refunded after the last date of closing of admission.

(b) The claim for refund should be made within thirty days from the last date of closing of admissions.

(c) If any candidate discontinues/leaves the institution after the closing of admissions in the same year or in subsequent years to join other courses or for other purpose he/she is liable to pay liquidated damage of Rs.30000/-(Rs, Thirty thousand only). Candidates belonging to SC/ST/OEC are exempted from payment of such liquidated damage.

(d) Institutional transfers in the second year will be done by the Universities concerned and for such transfers the candidates are exempted from payment of liquidated damages.

5. ELIGIBILITY FOR ADMISSION

(a) **Nativity:** The candidates must be **Indian Citizens**. Certificate from a Village Officer or a competent authority to show that the candidate is a native of any State or Union Territory of India should be furnished in the body of the application form itself.

(b) **Academic Eligibility:** A pass in any recognized regular Bachelor's Degree course of minimum three years duration in any discipline with Mathematics at 10+2 level

OR

A pass in any recognized Regular Bachelors Degree course of minimum three years duration in any discipline with Mathematics/Statistics as one of the Subjects

OR

A pass in BCA Degree of minimum three years duration from a recognized University

Note: Final year regular Bachelor's Degree students are also permitted to appear for the Entrance Examination subject to the condition that the entire mark lists of all parts of the qualifying examination shall be produced by the candidate at the time of allotment.

6. RESERVATION OF SEATS

(a) Reservation for Persons with Disabilities (PWD)

Three percent of the seats available to the state for allotment from the state rank lists are reserved for candidates with disabilities for all courses in Govt./Aided Colleges as stipulated in Section 39, Chapter VI of the Persons with Disabilities Act 1995. As per Clause 2 (t), Chapter I of the Act, 'Person with disability' means a person suffering from not less than 40% of any disability as certified by a medical authority. Generally, candidates who have a minimum of 40% disability alone will be eligible to apply for this quota.. A disability certificate from the District Medical Board obtained within 12 months from the date of submission of application has to be attached along with the application. Such candidates are also required to produce a certificate obtained from a Medical Officer not below the rank of Assistant Surgeon to the effect that the candidate is fit enough to undergo the M.C.A. Course.

(b) Mandatory Reservation

Leaving the seats set apart under item (a) above, the remaining seats will be distributed as per the mandatory reservation principle as follows.

(i) State Merit (SM)	- 64%
(ii) Socially and Educationally Backward Classes (SEBC)	- 26%
a) Ezhava (EZ)	-9%
b) Muslim (MU)	-8%
c) Other Backward Hindu (OBH)	-5%
d) Latin Catholic other than Anglo Indian(LC)	-2%
e) Other Backward Christian (OBX)	-1%
f) Kudumbi (KU)	-1%
(iii) Scheduled Castes and Scheduled Tribes	- 10%
a) Scheduled Caste (SC)	-8%
b) Scheduled Tribe (ST)	-2%

Note: i. The seats unavailed by the SC candidates will go to the ST candidates and vice versa

ii. The seats unavailed by the SC/ST candidates will be filled from OEC category.

iii. The seats unavailed in any reservation quota will go to General Merit.

iv. The seats unavailed by SEBC candidates will be allotted to State Merit candidates in the final allotment.

7. CLAIM FOR RESERVATIONS

(A) State Merit: The seats under the State merit will be filled purely on merit (State wide).

(B) Claim for communal reservation under socially and Educationally Backward Classes (SEBC).

Note:- Reservation to Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O (P) 208/66/Edn dated 02.05.1966 and G.O.(MS) No. 95/2008/SCSTDD dated,06.10.2008 and as amended from time to time.

(See **Annexure II** for the list of communities under SEBC).

i. Candidates belonging to Socially and Educationally Backward Classes as per G.O (P) 208/66/Edn dated 02.05.1966 and G.O.(MS) No. 95/2008/SCSTDD dated,

- 06.10.2008 and whose annual family income (i.e., Annual income of all members in the family from all sources taken together) does not exceed Rs. 4, 50,000/- (Rupees Four lakh fifty thousand only) (including basic pay and DA of salaried persons) are eligible for reservation under this item.
- ii. Candidates claiming reservation under SEBC quota such as Ezhava, Muslim, other Backward Hindus, Latin Catholic other than Anglo Indian, **Kudumbi** and Other Backward Christian should produce both community and Income Certificates obtained from the concerned Village Officer/Tahsildar. The above certificates should be obtained in the body of the application form itself.
 - iii. Applicants claiming reservation under Latin Catholic other than Anglo Indian quota should produce a community certificate from the concerned Village Officer/Tahsildar specifying that they belong to **Latin Catholic other than Anglo Indian** community.
 - iv. Children of inter-caste married couple claiming communal reservation under SEBC should furnish an 'inter-caste marriage certificate' from the Village Officer/Tahsildar in the format given in Annexure VI. Such candidates can avail themselves of communal reservation under any one of the communities of their parents, to be mentioned by the candidate in the relevant column of the application. They need not produce the income certificate.
 - v. Candidates who are children of Inter-Caste married couple of which one is SC/ST who will be eligible for educational and monetary benefits admissible to SC/ST as per Section 2 (ii) of GO (MS) no.25/2005/SCSTDD dated 20-06-2005 & GO (Rt) No.240/09/H.Edn dt 25/03/2009, if eligible for reservation under SEBC, will be granted the same based on the community shown in the inter-caste marriage certificate issued by the Revenue officials and to be attached by them with the application.

(C) Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota.

1. Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota (See Annexure II & III for the list of SC/ST communities) should obtain the caste/community certificate from the Tahsildar concerned, in the proforma given in the application form specifically meant for them. SC/ST caste status of children, whose parents contracted Inter-caste marriage, will be subject to the orders/clarification issued in GO (Ms) No.25/2005/SCSTDD dated 20.06.2005, judgement dated 10.08.2005 of the Full Bench of the Hon'ble High Court of Kerala in WP 2483/2005 and connected cases and GO (Ms) No.109/2008/SCSTDD dated 20.11.2008.

2. As per G.O.(MS)No.109/2008/SCSTDD, dated 20.11.2008, the children born of inter-caste married couple of which one of the parents is SC/ST can claim the status of SC/ST on proof of the conditions of acceptance, customary traits and tenets under which such children are brought up.

3. The competent authority issuing SC/ST community certificate to children born of inter-caste married couple, of which one of the parents is SC/ST, should ensure that the claimant is subjected to same social disabilities and also following the same customs and traditions and the community has accepted that person to its fold as such. The authority to issue caste certificate should also ensure that:

(i) Each case shall be examined individually in the light of the existing facts and circumstances.

(ii) The claimant has suffered disabilities – socially, economically and educationally.

(iii) The society has accepted the claimant to their original fold as one among them and is living in the same social tenet.

4. The Christian converts who have subsequently embraced Hinduism should produce caste/community certificate in the application form. The following certificate should also be got recorded by the revenue official below the certificate "The certificate is issued after observing the guidelines issued in Government Circular No.18421/E2/SC/ST/DD dated 15.12.1987".

5. The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates which do not contain SC/ST Certificate (Community Certificate) from the Tahsildar in the prescribed form in the body of the application will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates (vide G.O (MS) 31/90/SC/STDD dated 25.05.1990) The community certificate should clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Scheduled Tribes. ***The community certificate as per G.O.(MS) No 136/07/Rd,Dated 27.04.2007 will be accepted.*** The candidates who are reconverted to Hinduism from Christianity of Scheduled castes origin should produce community certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re conversion.

6. The claims for reservation under Scheduled Caste/Scheduled Tribes quotas will also be subject to verification and clearance by the Screening Committee constituted for the purpose by Government vide GO (P) No.19.2002/SCSTDD dated 20.04.2002 and as authorized by section 6 of the Kerala (Scheduled Castes and Scheduled Tribes) Regulation of issue of community Certificates Act, 1996 (Act 11 of 1996).

7. The SC/ST claims in respect of those who have migrated from one State to another will be subject to the provisions of GO (MS) No.10/86/SC/ST/DD dated 12.2.1986. Only the children of those who had migrated to this State before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 and ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this, if required.

8. The seats unavailed by the SC/ST candidates will be filled by other eligible Community (OEC) candidates. (See Annexure V for the list of OECs)

WARNING :1. Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in section 15 of the Act referred to in clause (c) above. Candidates and their parents who make such applications are warned that in addition to prosecution they will have to suffer the following consequences, in case the SC/ST certificate produced is found to be false and the candidate does not belong to any SC/ST communities, under section 16 of the Act "Benefits secured on the basis of false community certificates will be withdrawn:

2. Whoever not being a person belonging to any of the Scheduled Castes or Scheduled Tribes secures admission in any educational institution against a seat reserved for such castes or tribes or secures any appointment in the Government, Government Undertakings, Local Authority or in any other Company or Corporation owned or controlled by the Government or in any aided institution against a post reserved for such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false community certificate shall, on cancellation of the false community certificate, be removed by cancelling the irregular admission in the concerned educational institution, or as the case may be, removed from the said service forthwith and any benefit enjoyed by him as aforesaid shall be withdrawn forthwith.

3. Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is arrears of public revenue due on land.

4. Any degree, diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community certificate shall also stand cancelled on cancellation of the community certificate obtained by him."

(D) Claim of OEC candidates against the un-availed seats of SC/ST candidates :

1. Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should apply in the application form meant for general candidates. They should furnish “Community” and “Income” Certificates obtained from the Village Officer concerned in the proforma contained in the body of the application form itself. Those OEC candidates whose annual family income is upto Rs.4.5 lakhs alone are eligible for such seats. Relaxation in marks in the qualifying examination as in the case of SEBC candidates will be applicable to OEC candidates.

2.Claim for fee concession to OEC candidates: Candidates belonging to other eligible Communities are exempted from payment of fee at the time of allotment to professional Degree Courses under Government/Community quota irrespective of annual family income as per G.O. (MS) No. 36/07/SCSTDD dated 03.07.2007. They should provide Community certificate from the Village Officer in the Application Form.

Application, submitted in form other than in the application form meant for general candidates, will be summarily rejected without any further intimation in this regard. The list of Other Eligible Communities is given in Annexure V.

8. HOW AND WHEN TO APPLY:-

(A) Application forms for appearing in the Entrance Examination - Candidates seeking admission to the course can apply online through the website www.cee-kerala.org of the commissioner for Entrance Examinations. There will be separate link for General, SEBC, (Socially and Educationally Backward Community) and SC/ST candidates. Application fee for General Candidates and SEBC candidate is Rs.800/- (Eight hundred only)and in the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O. (MS) No.25/05/SCSTDD dated 22.06.2005 is. Rs.400/- (Four Hundred only). The required fee can be remitted at a designated bank using the Bank Chalan which is available in the Online application print out.. Application fee once remitted will not be refunded at any cost. The prospectus can be downloaded from the website. The application forms and the prospectus will not be available from the colleges and from the office of the Commissioner for Entrance Examinations.

All candidates should take a printout of the application and submit to the Commissioner for entrance Examinations with all necessary documents on or before the last date specified.

(B) Stepwise procedure on how to apply using Online Application form:

1. The candidate has to visit www.cee-kerala.org/mca.htm where he/she can find the link ‘Online application form for MCA course2009’ for submitting his/her application.
2. The candidate will be directed to another page where he/she should click the link ‘**Apply Online**’.
3. The candidate has to select the “**Centre of examination** “ and “**Category** to which he/she belongs” from corresponding combo boxes. The candidate has to upload his/her latest passport size photo in **jpg format** not more than **50 kb** of size by clicking on the browse button provided.
4. Click on the ‘Continue’ button.
5. Fill the application form completely online.
6. If the candidate is fully sure that the data entered are correct in all respects, he/she has to click ‘**Submit**’ button placed below a ‘**Declaration**’ by the candidate. The declaration is meant to state that all details entered by the candidate are true and no corrections will be requested for in future. Some preliminary validations on the data entered will be done

during this stage. If the validation is not cleared, the candidate will have to look into all errors shown in the page and correct it, otherwise, the candidate can click the ‘**Confirm**’ button and save his application or click **Cancel** button to Edit. Once the ‘**Confirm**’ button is clicked, the application will be saved and the candidate will be directed to another page where facility for printing his/her application, nativity certificate, challan etc (as applicable) will be provided. The ‘**Application number**’ of the candidate will also be displayed in the page. The candidate is instructed to note down the application number for further correspondence with this office. **The candidate will not be able to edit/modify/correct his application, once the ‘Confirm’ button is pressed. If any of the details submitted are found incorrect, the candidature of the candidate will be cancelled.**

7. Take the printouts of the Application Form and other documents by clicking on the links provided. **(This is very important).**
8. In the printout of filled in application form, fix passport size photograph in the space provided and obtain necessary certificates as mentioned in Clause 9.
9. Candidate has to approach any one of the designated branches of State Bank of Travancore along with the print out of the bank chalan for remitting the application fee, by cash (List of bank branches where application fee remittance can be made is available in Annexure VIII). The candidate will be given a fee receipt. The ‘**fee receipt in original**’ has to be sent along with the application.
10. In the application, the candidate has to write the fee receipt number, date of payment, fee amount, Bank branch, put his/her signature wherever necessary and send the same by Registered Post to the Commissioner for Entrance Examinations, Vth Floor, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram - 695 001 before the time and date notified by the Commissioner for Entrance Examinations. The application submitted by the candidates should be complete in all respects and the certificates produced after the last date of receipt will not be considered at any cost. Late and defective applications will not be considered by the Commissioner for Entrance Examinations under any circumstances. **Admit cards will be sent to only those candidates whose copy of application (in full and as required) is received in the office of the Commissioner for Entrance Examinations on or before the last date specified.**
11. The candidate is advised to keep a photocopy of the application (complete with photo and signatures) and keep it with him/her for reference.
12. Use ‘**Print Existing Application**’ link for taking further copies of application if necessary

(C)Points to be noted:

- 1.. Candidates must upload a copy of their passport size photograph. (Only after uploading the photograph, the candidate will be able to fill in his/her application form online)
2. Candidates must pay the application fee, only in one of the designated banks (List of bank branches where application fee remittance can be made is shown in Annexure VIII).
3. Candidates will not be able to correct/modify/edit his/her application once the ‘**Confirm**’ button is pressed. Only after pressing the ‘**Confirm**’ button the page containing ‘**Print**’ link will be available.
4. The candidates must take a print of the application submitted by visiting the ‘**Print**’ link. One copy of the same has to be retained by the candidate and another copy has to be sent to the office of the Commissioner for Entrance Examinations along with relevant documents supporting claims in the application.
5. All applications sent to the Office of the Commissioner for Entrance Examinations are to be printed using ‘**Print**’ link.
6. Candidates should not send more than one application form to the CEE.
7. The status of the receipt of the application forms can be viewed from the same website.
8. Incomplete /late /defective applications will be summarily rejected.
9. **CERTIFICATES/DOCUMENTS** to be submitted along with the Print out application .
 1. True copy of the S.S.L.C book or any relevant records to prove date of birth.

2. True copy of the mark list of the qualifying examination (if passed).
3. Any one of the certificates to prove nativity, in the Application Form.
4. Certificates in support of claim for Communal Reservation, in the Application Form.
5. Inter-Caste marriage certificate, if applicable.
6. Attested copy of Certificate of the Medical Board for Persons with Disabilities.
7. Any other documents mentioned in the Notification of the entrance examination.

WARNING: Incomplete applications with defective or incomplete certificates will be rejected. Belated applications also will not be accepted. Documents or certificates furnished after the last date fixed for receipt of applications will not be considered on any account. No candidate will be permitted to incorporate any additional details in the application form or to submit any additional documents after the submission of application form.

9. ENTRANCE EXAMINATION

Entrance examination will be conducted by the Commissioner for Entrance Examinations for the selection of candidates for admission to MCA Course. All candidates who are eligible for admission will be allowed to appear for the Entrance Examination. The Entrance Examination will be of 2 hours duration and will be conducted at **Thiruvananthapuram, Ernakulam and Kozhikode.**

- a) The question for the Entrance Examination will cover Mathematics, Statistics, Physics, Chemistry, General Knowledge, General English and Fundamentals of Computer awareness at Graduate level. The number of questions from each of the above areas will be 20 except the last. For fundamentals of Computer Awareness, there will be 30 questions.
- b) Answer sheets (OMR Answer sheets) will be given to mark the answers. All entries in the OMR Answer sheet including the filling of bubbles should be done by using ball point pen only (blue or black)
- c) All questions will be of objective type and will be given in the format of a Question Booklet. Each answer with correct response shall be awarded three marks. One mark will be deducted for each incorrect response and zero mark for the questions not answered. More than one answer indicated against a question will be deemed as incorrect response and will be given negative marks.
- d) The Question Booklet issued to candidates should be returned along with the OMR Answer Sheet to the Invigilator on completion of the Examination.
- e) **In the case of tie in the total marks in the Entrance Examination, the candidates scoring higher marks in the section 'Fundamentals of Computer Awareness' in the Entrance Examination will be placed higher in the rank. If the tie still exists, the candidate having higher age will be given preference.**
- f) **Publication of Results-** The rank list for admission to the course will be published on the basis of the total marks secured by the candidates for the Entrance Examination.
- g) **Publication of Category Lists-** Separate category-wise lists will be published for SEBC/SC/ST Reservation and Person with Disability. Candidates are advised to verify the category list published by the Commissioner for Entrance Examinations and satisfy themselves regarding their position in the list. If candidates have any complaint in this regard he/she may approach the Office of the Commissioner for Entrance Examinations **within notified time** after publication of the category list, for necessary action. Complaints received thereafter will not be entertained.

Warning: - Any malpractice or attempt to commit any kind of malpractice in the examination will result in the summary disqualification of the candidate.

10. CENTRALISED ALLOTMENT PROCESS (CAP)

- a) The institutional allotment will be made by the Commissioner for Entrance Examinations in accordance with candidate's rank in the Entrance Examination,

reservation benefits and availability of seats under various categories. The date, time and place of the Centralized Allotment Process will be notified by the Commissioner for Entrance Examinations, through print and electronic media, after publication of results. The schedule for CAP will also be available in the website, “www.cee-kerala.org”. **No individual memo will be sent to the candidates in this regard.**

- b)** Candidates should appear for the allotment at their own expense.
- c)** Candidates have to reach the allotment venue half an hour before the time fixed for allotment. Candidates will be called rank-wise for the allotment of seats. On the basis of the preference exercised by them in the Preference form to be issued then and based on the availability of seats at that point of time, seats will be allotted. Candidates will lose the chance for admission if they could not appear for the CAP. They will not be considered for any vacancies arising in future.
- d)** If a candidate is unable to appear for CAP for sufficient reasons he/she can depute a representative on his / her behalf with an authorization letter (proxy) as given in ANNEXURE VII. The representative has to produce all the documents required for CAP mentioned in clause 12
- e)** **Admission / Allotment** of seats are governed by a statewide principle of selection. Accordingly, the total seats available in all the Institutions will be distributed statewide for the different categories by applying mandatory reservation principle as mentioned in clause 6 (b). While doing selection as per the statewide break up of seats, an institution wise break up of seats for the various categories, following the principle of reservation will also be maintained for the allotment of seats for the course in each college.
- f)** **Selection / Allotment of College:** Selection/Allotment of a candidate to any college will be based on the rank of the candidate and the availability of seats, at that point of time when the candidate appears for the allotment. The procedure adopted for admission will be as per the selection principle approved in G.O. (MS) No.122/98/HEdn dated 7-10-1998. According to the G.O., “candidates of the reserved category who will otherwise come in the open merit list will be allotted to the college of his choice provided he would have been eligible for allotment to that college if he was treated as candidate coming under reservation quota. While a reserved category candidate entitled to admission on the basis of his merit will have the option of taking admission to the colleges where a specified number of seats have been kept reserved for reserved category but while computing the percentage of reservation he will be deemed to have been admitted as an open category candidate and not as a reserved category candidate”.
- g)** The allotment to colleges will be as per the break-up of seats for the course in each college. But on applying the principle of selection mentioned above, the break-up of seats for allotment in certain colleges are likely to change.
- h)** Allotment of Government seats in all Self financing Colleges will be done college/institution wise in accordance with the reservation policy of the Government.
- i)** Admission memo (Final Selection Memo) will be issued to the selected candidates after the Centralized Allotment Process. It is obligatory for the candidates to report to the College to which he/she is selected. Candidates should report for admission in the college with their parents/guardians. No extension of time for reporting to the college will be granted under any circumstances. Failure to appear before the Principal concerned for joining the course on the notified date and time will result in the forfeiture of his/her admission to the course and he/she will not be considered for any vacancies arising in future.
- j)** Vacancies arising after the first round of allotment of seats will be filled up according to the rank and options submitted by the candidates and observing the reservation

rules on the basis of the priority given in the option form. There will be no mutual transfer between the candidates from one college to another.

- k) *If the candidate is satisfied with an allotment and does not wish to be considered for movements based on higher option submitted at the time of CAP, the candidate has to inform the Commissioner for Entrance Examinations by Registered post, within the specified time before each round of allotment.*
- l) **No allotment of seats to the 1st year of the course will be made after 30.12.2009 even if vacancy / vacancies arise thereafter.**
- m) **DOCUMENTS TO BE PRODUCED AT THE TIME OF CAP**
- i. Admit card of the Entrance Examination
 - ii. SSLC or any relevant school records to prove date of birth.
 - iii. Original Mark lists of all parts and Provisional Degree / Degree Certificate of the Qualifying Exam with photocopies of the same.
 - iv. The originals of the certificates the copies of which had been submitted with the Application.
 - v. Authorization letter in the prescribed form, given in the Annexure VII, if an authorized representative is attending the CAP on behalf of the candidate.
 - vi. Any other documents mentioned in the Notification of CAP

Note: *All certificates as above must be produced for verification at the time of CAP itself. Candidates WILL NOT be given any chance to produce the original documents / certificates asked for, after CAP.*

IN CASE, CANDIDATES ARE DIRECTED TO APPEAR FOR A PERSONAL COUNSELING AT ANY STAGE OF ALLOTMENT PROCESS AND A CANDIDATE IS NOT ABLE TO ATTEND THE ALLOTMENT PROCESS ON GENUINE GROUNDS, THE PARENT / GUARDIAN OR ANY AUTHORIZED PERSON CAN ACT AS A PROXY AT THE RISK OF THE CANDIDATE ON PRODUCTION OF AUTHORIZATION LETTER IN THE FORM GIVEN IN ANNEXURE VII.

AUTHORIZATION LETTER ONCE RECEIVED WILL BE CONSIDERED AS VALID FOR THE ENTIRE ALLOTMENT PROCESS, UNLESS THE CANDIDATE REVOKES IT IN WRITING.

11. ADMISSIONS.

Admission to the college will be made by the Principals of the Colleges after Allotment, after the conduct of the personal interview with the candidates and their parents/ guardians. The candidates who do not participate in this personal interview will not be eligible for admission.

12. DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION

- (a) Admit Card of the Entrance Examination
- (b) SSLC or any relevant school records to prove date of birth.
- (c) Original Mark list of all parts, and Pass Certificate (if being awarded), of the qualifying exam.
- (d) Originals of Certificates, the copies of which are enclosed with the application form.
- (e) Transfer certificate and conduct certificate from the institution where the candidate studied last.
- (f) Two copies of passport size photograph of the candidate.
- (g) Candidates who passed their qualifying examination from Universities/Boards outside the State shall produce "Eligibility Certificate / Equivalency Certificate" from any of the Universities in Kerala.
- (h) Applicant who is employed or a trainee in Government service, Scheduled Bank etc. should produce, at the time of interview, a relieving order and a certificate of good conduct from the Head of the office where the applicant is employed.

- (i) The student who qualifies from other universities should produce migration certificate at the time of admission.

Note: All certificates as above must be produced for verification at the time of admission. Candidates will not be given any chance to produce the original documents/certificates asked for, on subsequent occasion.

13. OTHER ITEMS:

- (a) The Commissioner for Entrance Examinations will not entertain any request for change of the date of Entrance Examinations or Centralised Allotment Process or enquiries with regard to the date of declaration of the results.
- (b) All disputes pertaining to the Examination, selection or admission shall fall within the jurisdiction of the Hon'ble High Court of Kerala.
- (c) Any other items not specifically covered in this prospectus will be decided by the CEE and his decision shall be final and also is empowered to cancel any admission found to be illegal subsequent to the admission

Thiruvananthapuram
Date: 30.06.2009

Sd/-
Commissioner for Entrance Examinations

ANNEXURE I

LIST OF COLLEGES OFFERING MCA COURSE

NOTE:-Allotments from State Rank list to Self Financing Colleges will be subject to AICTE Approval for the Course/No of seats, University Affiliation, Government Sanction and orders of the Honorable Supreme Court of India in the pending Writ Petitions on self financing Professional Colleges and the orders of Central and State Governments

SL NO	NAME OF INSTITUTION	UNIVERSITY TO WHICH AFFILIATED
GOVERNMENT INSTITUTIONS		
1	College of Engineering, Sreekaryam, Thiruvananthapuram 695016. Phone 91 471 2598310, 2598370, Fax 91 471 2598370	Kerala
2	Government Engineering College, Thrissur 680009. Phone 91 487 2334144. Fax 91 487 2334590	Calicut
3	Rajiv Gandhi Institute of Technology, Kottayam 686501 Phone 91 481 2506953, 2506153, 2507763. Fax 91 481 2506153	M.G
AIDED INSTITUTIONS		
4	TKM College of Engineering, Kollam 91 474 2712022, 2712024. Fax 91 474 2712023	Kerala
5	Mar Athanasius College of Engineering, Kothamangalam, - 686666. Phone:- 91-485-2822363, 2823383, Fax- 91 485 2822931	M.G
PRIVATE SELF FINANCING INSTITUTIONS		
6	Haji CHMM College of Advanced Studies, Metca Land, Varkala, Palayamkunnu, Trivandrum PIN 695146., Phone 91 470 2667302, 2667617, Fax 0470 2668229	Kerala
7	Lourds Matha College Of Science And Technology, Kuttichal, Trivandrum 695574 Phone 91 472 2853550, 2853546., Fax 91 472 2853846.	Kerala
8	Mohandas College of Engineering And Technology, Anad, Nedumangad, Trivandrum 695544. Phone 91 472 2813039, 2814578. , Fax 91 472 2814575	Kerala
9	AWH Engineering, Kuttikattore PO, Calicut 673008. Phone 91 495 2356144, 2352552/662/772/882 Fax 91 495 2352002	Calicut
10	SCMS School of Engineering & Technology, Vidya Nagar, Palissery, Karukutty, Cochin 683582., Phone 91 484 2450330, 2451907. Fax 91 484 2450508	M.G
11	DOEACC Centre, REC PO, Box NO 5, Kazhikkode 673601. Phone 91 495 2287266 . Fax 91 495 2287168	Calicut
12	MES College of Engineering, Kuttipuram, Trikkannapuram PO, Malappuram-679573 Phone & Fax:- 91-494-2698081, 91-494-3051234	Calicut
13	West Fort Higher Education Trust, Pottore, Thrissur 680581. Phone 91 487 2204343. Fax 91 487 2206445	Calicut
14	St. Joseph College of Engineering and Technology , Choondacherry PO Palai , Kottayam 686579 Phone; 04822239301, Fax 04822239307	M.G

15	Federal Institute of science & Technology, Hormis Nagar, Mookkannoor PO, Angamaly 683577, Ernakulam , Phone 91 484 2616404, 2616406, 2616267. Fax 91 484 2616404	M.G
16	Mount Zion College of Engineering Kadamanitta, Pathanamthitta 689649 . Phone 04682216325, 2260942, 2261740 Fax 04682217425	M G
17	KMCT College of Engineering, Manassery PO, Kozhikkode, 673602 Phone: 04953260740, Fax 049562288090	Calicut
18	Sree Narayana Institute of Science and Technology, North Paravur, Mannam PO, Ernakulam, 683520., Phone 91 484 2440220, 2440299 Fax 91 484 2440299	M.G
19	SCMS School of Technology And Management, SCMS Campus, Prathap Nagar, muttom, Aluva, Cochin 683106, Phone 91 484 2625004, 2625005. Fax 91 484 2625006	MG
20	Union Christian College , Aluva , Ernakulam -2 Phone: 04842609194, Fax 04842607534	MG
21	ILAHIA College of Engineering and Technology, Mulavoor P O, Muvattupuzha 686673, Phone : 04852549145, Fax 0485 2549647	MG
22	DePaul Institute of Science and Technology, De Paul Nagar, Angamaly South, Pin 683573 Phone: 914842454336, 2459122, Fax : 914842454339	MG
23	Sree Narayana Institute of Technology, Vadakkevila P O Kollam 6901010, Phone: 04742723156, 2723156, Fax: 04742723156	Kerala
24	KVVS Institute of Technology, Kaithaparambu P O, Enathu, (Via 0, Adoor, Pathanamthitta 691526 Phone: 04734244050, 244947, Fax 04734244050	Kerala
25	Vidya Academy Of Science and Technology, Thalakkottukara P O, Thrissur 680501, Phone : 914885287751, 287752, fax; 288366	Calicut
26	Mar Baselious Institute of Technology Anchal P O, Kollam 691306, Phone : 04752279663, 2272620	Kerala
27	Mes college , Marampally, North Vazhakkulam, Aluva, Ernakulam 683107, Phone: 04842677104, 2677109, fax: 0484 2678587	MG
28	Sivagiri Sree Narayana College of Science & Technology, S V Puram, Varkala, Thiruvananthapuram Phone : 0470 2602807 Fax : 0470 2602221	Kerala
	SELF FINANCING INSTITUTIONS UNDER GOVERNMENT CONTROL	
29	College of Applied Sciences, Balan K Nair Road Kiliyanad, Calicut, 673001. Phone 91 495 2766071, 2768320. Fax 91 495 2765154	Calicut
30	College of Applied Sciences, Vadakkancherry, Palakkad, 678683. Phone 91 4922 255061 Fax 91 4922 255061	Calicut
31	LBS College of Engineering, Powal, Mooliyar P O, Kasaragod Phone 04994 250290, 250555, 250707, 251566, Fax 04994 250400	Kannur

ANNEXURE -II

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[Vide G.O.(P)208/66/Edn.dated 02-5-1966 & G.O.(MS)95/08/SCSTDD Dt 06-10-2008]

- I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
- II. Muslims (all sections following Islam)
- III. Latin Catholics other than Anglo-Indians
- IV. Other Backward Christians
 - (a) SIUC
 - (b) Converts from Scheduled Castes to Christianity
- V. Other Backward Hindus, i.e.
- VI Kudumbi
 1. Agasa
 2. Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
 3. Aremahrati
 4. Arya including Dheevera/Dheeveran Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
 5. Bestha
 6. Bhandari or Bhondari
 7. Boya
 8. Boyan
 9. Chavalakkaran
 10. Chakkala (Chakkala Nair)
 11. Devadiga
 12. Ezhavathi (Vathi)
 13. Ezhuthachan, Kadupattan
 14. Gudigara
 15. Galada Konkani
 16. Ganjam Reddies
 17. Gatti
 18. Gowda
 19. Ganika including Nagavamsom
 20. Hegde
 21. Hindu Nadar
 22. Idiga including Settibalija
 23. Jangam
 24. Jogi
 25. Jhetty
 26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka
 27. xxx
 28. Kalarikurup or Kalari Panicker
 29. Kerala Muthali
 30. Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair.
 31. Kalavanthula
 32. Kallan including Isanattu Kallar
 33. Kabera
 34. Korachas
 35. Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegara.
 36. Kannadiyans
 37. Kavuthiyan
 38. Kavudiyaru
 39. Kelasi or Kalasi Panicker
 40. Koppala Velamas
 41. Krishnanvaka
 42. Kuruba
 43. Kurumba
 44. Maravan (Maravar)
 45. Madivala
 46. Maruthuvar
 47. Mahratta (Non-Brahman)
 48. Melakudi (Kudiyan)
 49. Mogaveera
 50. Moili
 51. Mukhari
 52. Modibanda

- | | |
|---|---|
| 53. Moovari | 71. Vaduvan(Vadugan) |
| 54. Moniagar | 72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Matapathi and Yogi) |
| 55. Naicken including Tholuva Naicker and Vettillakkara Naicker | 73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka |
| 56. Padyachi (Villayankuppam) | 74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan |
| 57. Palli | 75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan |
| 58. Panniyar or Pannayar | 76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries |
| 59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanar and Nainar) | 77. Chakkamar |
| 60. Rajapuri | 78. Mogers of Kasaragod Taluk |
| 61. Sakravar (Kavathi) | 79. Maratis of Hosdurg Taluk |
| 62. Senaithalaivar, Elavania, Senaikudayam | 80. Paravans of Malabar area excluding Kasaragod Taluk |
| 63. Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty | 81. Peruvannan (Varnavar) |
| 64. Tholkolan | |
| 65. Thottiyar | |
| 66. Uppara (Sagara) | |
| 67. Ural Goundan | |
| 68. Valaiyan | |
| 69. Vada Balija | |
| 70. Vakkaliga | |

ANNEXURE – III

LIST OF SCHEDULED CASTES (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002) Vide Part VIII – Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002]

- | | | | |
|----|--|----|---|
| 1 | Adi Andhra | 16 | Chandala |
| 2 | Adi Dravida | 17 | Cheruman |
| 3 | Adi Karnataka | 18 | Domban |
| 4 | Ajila | 19 | xxx |
| 5 | Arunthathiyar | 20 | xxx |
| 6 | Ayyanavar | 21 | xxx |
| 7 | Baira | 22 | Gosangi |
| 8 | Bakuda | 23 | Hasla |
| 9 | xxx | 24 | Holeya |
| 10 | Bathada | 25 | Kadaiyan |
| 11 | xxx | 26 | Kakkalan, Kakkan |
| 12 | Bharathar (Other than Parathar), Paravan | 27 | Kalladi |
| 13 | xxx | 28 | Kanakkan, Padanna, Padannan |
| 14 | Chakkiliyan | 29 | xxx |
| 15 | Chamar, Muchi | 30 | Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gaialu Baliia or Valai Chetty) |
| | | 31 | Koosa |
| | | 32 | Kootan, Koodan |

- | | | | |
|----|--|----|---|
| 33 | Kudumban | 53 | xxx |
| 34 | Kuravan, Sidhanar, Kuravar, Kurava, Sidhana | 54 | Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan |
| 35 | Maila | 55 | xxx |
| 36 | Malayan [In the areas comprising the Malabar District as specified by Sub-section (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)]. | 56 | Puthirai Vannan |
| 37 | Mannan, Pathiyan, Perumannan, Vannan, Velan | 57 | Raneyar |
| 38 | xxx | 58 | Samagara |
| 39 | Moger (other than Mogeayar) | 59 | Samban |
| 40 | Mundala | 60 | Semman, Chemman, Chemmar |
| 41 | Nalakeyava | 61 | Thandan (Thandan (excluding Ezhuvass and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State) |
| 42 | Nalkadaya | 62 | Thoti |
| 43 | Nayadi | 63 | Vallon |
| 44 | xxx | 64 | Valluvan |
| 45 | Pallan | 65 | xxx |
| 46 | Palluvan | 66 | xxx |
| 47 | Pambada | 67 | Vetan |
| 48 | Panan | 68 | Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only). |
| 49 | xxx | 69 | Nerian |
| 50 | Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, | | |
| 51 | xxx | | |
| 52 | xxx | | |

ANNEXURE – IV

LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003]

- | | | | |
|----|--|----|--|
| 1 | Adiyan | 12 | xxx |
| 2 | Arandan [Arandanan] | 13 | Koraga |
| 3 | Eravallan | 14 | xxx |
| 4 | Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan | 15 | Kudiya, Melakudi |
| 5 | Irular, Irulan | 16 | Kurichchan [Kurichiyan] |
| 6 | Kadar [Wayanad Kadar] | 17 | Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman |
| 7 | xxx | 18 | Kurumbas, [Kurumbar, Kurumban] |
| 8 | Kanikkaran, Kanikkar | 19 | Maha Malasar |
| 9 | Kattunayakan | 20 | Malai Arayan [Mala Arayan] |
| 10 | [Kochuvelan] | 21 | Malai Pandaram |
| 11 | xxx | 22 | Malai Vedan [Malavedan] |
| | | 23 | Malakkuravan |

24	Malasar	33	Paniyan
25	[Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)]	34	Ulladan, [Ullatan]
26	Malayarayar	35	Uraly
27	Mannan	36	Mala Vettuvan(in Kasaragod & Kannur districts)
28	xxx	37	Ten Kurumban, Jenu Kurumban
29	Muthuvan, Mudugar, Muduvan	38	Thachanadan, Thachanadan Moopan
30	Palleyan, Palliyan, Palliyar, Paliyan	39	Cholanaickan
31	xxx	40	Mavilan
32	xxx	41	Karimpalan
		42	Vetta Kuruman
		43	Mala Panikkar

ANNEXURE – V

LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)

1	Chemman/Chemmar	20	Kalanadi
2	Madiga	21	Chingathan
3	Pulluvan	22	Malayalar
4	Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)	23	Malapanicker
5	Chakkamar	24	Urindavan
6	Varnavar	25	Marati
7	Kudumbi	26	Pulaya Vettuvan (except in the areas of eastwhile Cochin State)
8	Dheevara/Dheevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal,		
9	Mokaya, Bovi, Mogayar and Megavirar		
	Peruvannan		
10	Scheduled Castes converts.		
11	Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair		
12	Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar area alone)		
13	Pathiyan (other than Dhobies)		
14	Allar (Alan)		
15	Malavettuvan		
16	Malamuthan		
17	KunduVadiyan		
18	Thachanadan Moopan		
19	Wayanad Kadar		

ANNEXURE VI
Proforma for Inter-Caste Marriage Certificate
[See Clause 7 (iv) and 7 (v)]

Certified that Master / Kumarian Applicant for admission to the MCA Course, 2009, is the son/daughter of an Inter-Caste married couple, and his/her father Sri.....belongs toCommunity and his/her mother belongs toCommunity.

**Place:
Date:**

(Office Seal)

**Signature of Village Officer:
Name of Village Officer:
Name of Village & District:**

(In the case of candidates belonging to SC/ST, the inter-caste marriage certificate may be obtained from the Tahsildar.)

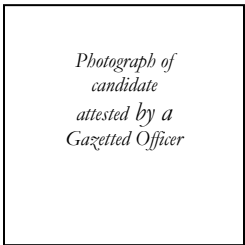
ANNEXURE VII

PROFORMA FOR AUTHORISATION LETTER

[To be submitted by an authorized representative/proxy of candidate]

(In case, candidates are directed to appear for a personal counseling at any stage of allotment process and a candidate is not able to attend the allotment process on genuine grounds, the parent / guardian or any authorized person can act as a proxy at the risk of the candidate on production of authorization letter in the form given in Annexure VI. Authorization letter once received will be considered as valid for the entire allotment process, unless the candidate revokes it in writing.)

I,son/ daughter of Shri./Smt.bearing Roll. No. and Rank in the M.C.A. Entrance Examination 2009, do hereby authorize,Shri.Smt..... (Name and address) to represent me to report at the Allotment Centre on..... (Date) for admission to M.C.A. Course, 2008. The Signature of the person authorized is attested below by me.



Signature of Candidate

Name :
Roll No :Rank
Address :
.....

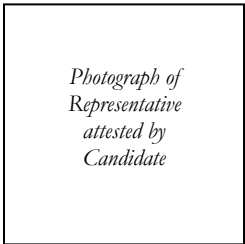
Gazetted Officer to attest the Photograph

Name :
Designation :

(Signature of authorized representative)

(Office Seal)

(ATTESTED)



.....
Signature of the candidate:

(Candidate to sign over the Photograph)

UNDERTAKING

I, undertake that the decision taken if any, by my authorized representative at the allotment venue be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorized representative on my behalf.

Place:
Date:

Signature of Candidate

